



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इंस्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

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वेबसाइट/Website: www.nitdelhi.ac.in

Dated : August 13, 2016

Subject : 3rd Duty Roster (August 15 - August 21, 2016) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Day & Date	6:00 am - 5:30 pm	5:30 PM - 9:30 PM	9:30 pm - 6:00 am	
	NITD (IAMR Campus)		Boys' Hostel	Girls' Hostel
Monday 15/08/2016	1. Mr. Subhash Yadav 2. Mr. Krishan Pal	All Hostel Warden of Boys & Girls Hostel	1. Dr. V S Pandey 2. Mr. Bhrat Singh	Hostel Warden GH
Tuesday 16/08/2016	1. Ms. Shailz 2. Ms. Anshu Sharma		1. Mr. Pankaj Jha 2. Mr. Arun Kumar	
Wednesday 17/08/2016	1. Ms. Neha Jain 2. Ms. Upshna Sharma		1. Mr. Jyotimoy Dutta 2. Mr. Pankaj Kumar	
Thursday 18/08/2016	1. Ms. Priyanka Gupta 2. Ms Anupriya		1. Dr Abhishek Mishra 2. Mr. Yaspal	
Friday 19/08/2016	1. Dr. Shakria Khan 2. Ms. Poonam (CoE)		1. Dr. Kapil Kumar 2. Mr. Davinder Kumar	
Saturday 20/08/2016	1. Ms. Suman Srivastava 2. Ms. Aditya (Lib)		1. Mr. Santosh Kumar 2. Mr. Arun Rana	
Sunday 21/08/2016	1. Dr. Gareema Sanaman 2. Ms. Santosh (Lib)		1. Mr. Abishek Gandhi 2. Mr. Parveen Kumar	

Note :

1. **The Director, Deans, Assistant Registrar and Chief Warden shall be on duty round the clock.**
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'group leader'. Attendance of the official on duty has to be marked by him in the register kept in hostel/caretaker NITD. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. All the faculty/staff members on night duty may use the Office of warden and a guestroom in Hostel.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel.
6. The Team Leader will provide the absentee statement to the Director on the next morning.
7. Apart from the abovementioned scheduled duty, the Dy Proctors and Assistant Proctors should remain vigilant specifically during the current semester.
8. **All wardens shall be on duty round the clock.**
9. **On holidays and Saturdays/Sundays, faculty and staff put on duty (6.00 am to 5.30 pm) shall check the allover ragging in NITD, campus/Hostel. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.**


Director 13/8/16

CC to:

1. All concerned
2. All Deans/HODs/ Security supervisor: For circulation, please
3. Chief Warden/All Wardens
4. In-charge Computer Centre is kindly requested to put the roster on institute website