



# राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

## NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इन्स्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

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वेबसाइट/Website: [www.nitdelhi.ac.in](http://www.nitdelhi.ac.in)

Dated : August 19, 2016

### Subject : 4<sup>th</sup> Duty Roster ( August 22 – August 28, 2016 ) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Day & Date	6:00 am – 5:30 pm	5:30 PM - 9:30 PM	9:30 pm – 6:00 am	
	NITD (IAMR Campus)		Boys' Hostel	Girls' Hostel
Monday 22/08/2016	1. Dr. Prashant Chauhan 2. Mr. Krishan Pal	All Hostel Warden of Boys & Girls Hostel	1. Mr. Subhash Yadav 2. Ms. Anshu Sharma	Hostel Warden GH
Tuesday 23/08/2016	1. Ms. Tripti Goel 2. Ms. Santosh		1. Mr. Neeraj Kr Mishra 2. Mr Gaurav Bansal	
Wednesday 24/08/2016	1. Ms. Nonita Sharma 2. Mr. Parveen Kumar		1. Mr. Satish Kumar Singh 2. Mr. Jitender Kumar(DO)	
Thursday 25/08/2016	1. Ms. Akanksha Juneja 2. Mr. Pushkar Rawat		1. Mr. Naman Joshi 2. Mr. Devender Kumar	
Friday 26/08/2016	1. Ms. Eeti Jain 2. Mr. Arun Rana		1. Mr. Pankaj Jha 2. Mr. Abhinav Dhiman	
Saturday 27/08/2016	1. Dr. Jaya Thomas 2. Mr. Bharat Singh		1. Mr. Nitin Garg 2. Mr. Nitin Chauhan	
Sunday 28/08/2016	1. Ms. Manisha Rathee 2. Mr. Arun Kumar		1. Mr. Hemant Salwan 2. Mr. Arun Rana	

#### Note :

- The Director, Deans, Assistant Registrar and Chief Warden shall be on duty round the clock.**
- The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'group leader'. Attendance of the official on duty has to be marked by him in the register kept in hostel/caretaker NITD. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
- All the faculty/staff members on night duty may use the Office of warden and a guestroom in Hostel.
- Prior approval from the Director/ competent authority is required for mutual exchange of duties.
- All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel.
- The Team Leader will provide the absentee statement to the Director on the next morning.
- Apart from the abovementioned scheduled duty, the Dy Proctors and Assistant Proctors should remain vigilant specifically during the current semester.
- All wardens shall be on duty round the clock.**
- On holidays and Saturdays/Sundays, faculty and staff put on duty (6.00 am to 5.30 pm) shall check the all over ragging in NITD, campus/Hostel. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.**

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Director

#### CC to:

- All concerned
- All Deans/HODs/ Security supervisor: For circulation, please
- Chief Warden/All Wardens
- In-charge Computer Centre is kindly requested to put the roster on institute website