



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इन्स्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

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वेबसाइट/Website: www.nitdelhi.ac.in

Dated : 8th Sept., 2017

Subject : 7th **Duty Roster (September 12 – September 18, 2017) of Anti-Ragging Squad**

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Day & Date	6:00 am – 5:30 pm	5:30 PM - 9:30 PM	9:30 pm – 6:00 am	
	NITD (IAMR Campus)		Boys' Hostel	Girls' Hostel
Tuesday 12/09/17	1. Ms. Baljeet Kaur 2. Mr. Adesh Kumar	All Hostel Warden of Boys & Girls Hostel	1. Mr. Harpeet Singh 2. Mr. Sumit K Sharma	Hostel Warden GH
Wednesday 13/09/2017	1. Dr Gareema Sanaman 2. Mr. Kamaljeet Singh		1. Dr. V. S. Panday 2. Mr. Abhishek (MTS)	
Thursday 14/09/2017	1. Dr. Priyanka Sharma 2. Mr. Vikas (Accounts)		1. Dr. Kapil Kumar 2. Mr. Sachin (MTS)	
Friday 15/09/2017	1. Ms. Upasna sharma 2. Mr. Praveen Kumar		1. Mr. Bhanu P. Sharma 2. Mr. Yogesh Saini	
Saturday 16/09/17	1. Ms. Vidushi Bhatti 2. Ms. Anupriya Das		1. Mr. Sachin Singh 2. Mr. Rajesh Kumar	
Sunday 17/09/17	1. Ms. Shivani Bhatia 2. Mr. Udit Sharma		1. Dr Anidev Singh 2. Mr. Adesh Kumar	
Monday 18/09/17	1. Ms. Sunita Anoop 2. Mr. Ranjeet (MTS)		1. Mr. Kamal Kumar 2. Mr. Kamaljeet Singh	

Note :

1. **Deans, Assistant Registrar and Chief Warden shall be on duty round the clock.**
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'group leader'. Attendance of the official on duty has to be marked by him in the register kept in hostel/caretaker NITD. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. All the faculty/staff members on night duty may use the Office of warden and a guestroom in Hostel.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel.
6. The faculty/staff (Team Leader) will provide the absentee statement to the Chief Warden on the next morning.
7. Apart from the abovementioned scheduled duty, the Proctors/Dy Proctors and Wardens should remain vigilant specifically during the current semester.
8. **All wardens shall be on duty round the clock.**
9. **On holidays and Saturdays/Sundays, faculty and staff put on duty (6.00 am to 5.30 pm) shall check the allover ragging in NITD, campus/Hostel. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.**


Director

CC to:

1. All concerned
2. All Deans/HODs/ Security supervisor: For circulation, please
3. Chief Warden/All Wardens
4. In-charge Computer Centre is kindly requested to put the roster on institute website