



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इंस्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

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File No. NITD/01/Admn/290/2018-19

Dated: 16.11.2018

RECRUITMENT OF ACCOUNTANT (ON CONTRACT BASIS) **(ADVT. NO. 04/2018)**

Last Date of Application submission: 31.12.2018

The Institute invites qualified and experienced Chartered Accountants/Accountants/MBA (Finance) for selection as an Accountant in the Finance & Accounts section of the Institute, on purely short-term contract for a period of 11 (eleven) months, which may be extended or curtailed as per the requirement and performance. The engagement will be temporary in nature and carry a total consolidated pay of Rs.40,000/- (Rupees Forty Thousand Only) per month. Interested candidates with prescribed qualifications may apply for the interview at their own expenses at National Institute of Technology Delhi as per the schedule given below, with all certificates and documents in original and a copy thereof. No TA/DA will be paid by the Institute. Due Consideration will be given to SC/ST/OBC/PH candidates as per Govt. of India rules. SC/ST candidates should bring the valid caste certificate from the competent authority. OBC candidates should bring (non creamy layer certificate issued by an officer not below the rank of Tehsildar) as per GOI Rules. PH candidates should bring the valid certificate of permanent disability from the competent authority.

Eligible candidates are required to send their application along with a scan copy of all certificates and documents through email: apsingh@nitdelhi.ac.in only in the prescribed format available on the Institute website i.e. www.nitdelhi.ac.in on or before the last date i.e. 31.12.2018. The candidates are required to bring their original certificates/ documents at the time of interview. No candidate will be allowed for the interview without showing original certificates/ documents.

Registrar

S. No.	Name of the Post	Qualification and	Experiences	Age Limit	Date and time of Interview
1.	Accountant (On contract basis) No. of Post -01	Should have passed Chartered Accountancy (final) examination conducted by the Institute of Chartered Accounts of India <i>or</i> Cost Accountancy (final) examination of the Institute of Cost Accountants of India <i>or</i> MBA (Finance) with more than 60% marks from a recognized University/Institute in India.	Preferably 2-3 years' experience in double entry book keeping, bank reconciliation, project accounting and audit, etc. with good knowledge of computerized accounting system	Not exceeding 45 years as on 31.12.2018, which may be relaxed in meritorious cases	04.01.2019 11.00 AM
<p>Note: Retired government servants (below 65 years age) are having B.Com degree and 15 years of experience as accountant or equivalent may also apply for the above post. Preference will be given to the government servant having experience in Academic Institution(s).</p>					

The selected candidate should be prepared to join within a week of the offer of appointment.

10. Work experience :

Sl. No.	Name of the organization	Type of organization (Govt. /PSU/ Pvt.)	Post held	Period			Job Responsibilities	Total Emoluments drawn per month
				From	To	Period in years & months		

11. Any other relevant information :

Name & Signature of the applicant