



राष्ट्रीय प्रौद्योगिकी संस्थान, दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI

sector A-7, Institutional Area, IAMR Campus, Narela, Delhi-110040, India
Email: director@nitdelhi.ac.in, Website: nitdelhi.ac.in

Date: _____

APPLICATION FOR TEMPORARY ADVANCE (Other than TA/LTC Advance)

1.	Name & Designation of the Faculty/Officer/Official :	
2	Name of the Department/Centre/Section:	
3	Amount of temporary advance:	
4	Purpose:	
5	Advance to be drawn under the head:	CPDA/PDF/DDF/ISIRD/Consultancy/External/Sponsored Projects (DST/CSIR/DBT etc.)/ Institute fund
a)	If under project, Name & No. of the Project:	
b)	Budget Head:	Equipment/Consumable/Contingencies etc.

The adjustment account against this advance would be submitted within a period of one month from the date of draw of advance.

Signatures of the applicant

Recommended

Head of Deptt. /Project Co-ordinator/Sectional Head

FOR USE IN AUDIT/ACCOUNT SECTION

Funds are available in the concerned project under the budget head. Temporary advance of Rs. _____ may be sanctioned. Entered on Page No. _____, Sr. No. _____ of Temporary Advance Register. No. of advances outstanding in the name of the applicant _____ for Rs. _____

Remarks if any: _____

Dealing Assistant

Assistant Registrar

Deputy Registrar

Recommended/Not recommended

Approved/Not approved

Director