



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI

sector A-7, Institutional Area, IAMR Campus, Narela, Delhi-110040, India
Email: director@nitdelhi.ac.in, Website: nitdelhi.ac.in

BILL EXTERNAL MEMBERS CALLED FOR MEETINGS

1. Name and Address:	
2. Station of Origin	
3. Fare paid for both ways and Mode of Conveyance	
4. Local journey by Road at the Head quarter	
5. Date and time of Arrival	
6. Date and time of leaving	
7. Local Journey at Meeting Place	
8. Expenses towards food /incidentals	
9. Dates of Meeting	
10. Purpose of visit / Details of meeting	
11. Whether free boarding and lodging provided	
12. Any other information	

Date:

Signature of the Member

Enclosures

Journey verified and sitting fee @ Rs.5000/- is being paid along with

Total amount towards TA/ local journey and food charges	
Amount of Honorarium	
Total Amount Passed	

Signature of the verifying officer

Coordinator of the meeting / HOD

RECEIPT

Received Rs. _____ (Rupees _____) only by Cash/ Cheque No. _____ dated

Signature of the Member