



# राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

## NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इंस्टिट्यूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area Narela, Delhi-110040, INDIA

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वेबसाइट/Website: [www.nitdelhi.ac.in](http://www.nitdelhi.ac.in)

Dated : 21<sup>st</sup> August, 2017

### Subject : 4<sup>th</sup> Duty Roster ( August 22 – August 28, 2017 ) of Anti-Ragging Squad

In order to check ragging incidents and to maintain discipline in the institute, the following duty schedule will be followed. All the employees are requested for support and cooperation:

Day & Date	6:00 am – 5:30 pm	5:30 PM - 9:30 PM	9:30 pm – 6:00 am	
	NITD (IAMR Campus)		Boys' Hostel	Girls' Hostel
Tuesday 22/08/17	1. Dr. Nonita Sharma 2. Mr. Bharat Singh	<b>All Hostel Warden of Boys &amp; Girls Hostel</b>	1. Dr. Kapil Kumar 2. Mr. Krishan Pal	<b>Hostel Warden GH</b>
Wednesday 23/08/2017	1. Ms Suman Shrivastava 2. Mr. Pushker Rawat		1. Dr. Pankaj Mukhija 2. Mr. Vikrant	
Thursday 24/08/2017	1. Dr. Gareema Sanaman 2. Mr. Monu Kumar		1. Dr. Ashok Manori 2. Mr. Sonu Kumar(MTS)	
Friday 25/08/2017	1. Ms. Aditi Kandari 2. Mr. Abhishek		1. Dr. Bhanu P. Sharma 2. Mr. Rakesh Rai	
Saturday 26/08/17	1. Ms. Amita Kumari 2. Ms. Anshu Sharma		1. Dr. Sachin Singh 2. Mr. Rajiv Sharma	
Sunday 27/08/17	1. Ms. Priyanka Sharma 2. Ms. Sarika		1. Dr. Sumer Dirbude 2. Mr. Surinder Kumar	
Monday 28/08/17	1. Ms. Shailza Kanwar 2. Mr. Anil		1. Mr. Rahul Mishra 2. Mr. Harpreet Singh	

#### Note :

1. **Deans, Assistant Registrar and Chief Warden shall be on duty round the clock.**
2. The senior most faculty/staff member of the respective group for anti-ragging squad will act as a 'group leader'. Attendance of the official on duty has to be marked by him in the register kept in hostel/caretaker NITD. They are also requested to send the filled in daily report as per the format available with the hostel attendant.
3. All the faculty/staff members on night duty may use the Office of warden and a guestroom in Hostel.
4. Prior approval from the Director/ competent authority is required for mutual exchange of duties.
5. All faculty and staff members are requested to take utmost care of the first year students while on duty in Hostel.
6. The faculty/staff (Team Leader) will provide the absentee statement to the Chief Warden on the next morning.
7. Apart from the abovementioned scheduled duty, the Proctors/Dy Proctors and Wardens should remain vigilant specifically during the current semester.
8. **All wardens shall be on duty round the clock.**
9. **On holidays and Saturdays/Sundays, faculty and staff put on duty (6.00 am to 5.30 pm) shall check the all over ragging in NITD, campus/Hostel. Spelling mistake, if any, may kindly be ignored and mistake of any other kind be brought to the notice.**

  
Director

#### CC to:

1. All concerned
2. All Deans/HODs/ Security supervisor: For circulation, please
3. Chief Warden/All Wardens
4. In-charge Computer Centre is kindly requested to put the roster on institute website