



National Institute of Technology Delhi

(An autonomous Institute under the aegis of Ministry of Human Resource Development, Government of India)
IAMR CAMPUS, Sector A-7, Institutional Area, Narela, Delhi-110040, INDIA

NITD/hostel/CW/06/2014

Date: 09/07/2014

Subject: Hostel Allotment Rules and Refund Policy for hostel & Mess fee

NIT Delhi has limited hostel facility. Following rules are implemented for allotment procedure at NIT Delhi:

General Rules:

- G1. Any full-time bona fide student who is interested in availing hostel facility is required to submit a duly completed hostel registration form along with necessary proofs at the time of allotment.
- G2. Any change of address / telephone number of the parent / local guardian, at any point of time, has to be intimated to the hostel office in writing.
- G3. The Hostel administration will issue one cot, table, chair and almirah for each occupant. A student will have to report to the Caretaker on his/her arrival and will take possession of the room after getting signed the inventory of the furniture, electrical and other items in the room.
- G4. Room once allotted to a student for an academic semester will not be changed, except on special situations with the permission of Chief Warden.
- G5. In case of shortage of rooms, the Hostel administration, will allot the room on sharing basis.
- G6. If the status (leaves the institute) of any student changes during the period of stay in the hostel, he/she is required to inform the Caretaker/Warden immediately and should vacate the hostel.
- G7. If the Hostel administration finds that any one staying in hostel is not the bonafide students and is not eligible for hostel accommodation and is residing without due permission from the Warden, disciplinary action will be taken against such illegal occupants.
- G8. Before vacating the rooms, the electrical installations including fan, furniture should be handed over intact to the caretaker. The student should fill up the Room Vacating Slip in duplicate and take no dues on one slip from caretaker.

Preference Rules:

The general priority for hostel allotment to a student will be given in the following sequence:

UG Students

- P1. The first preference for hostel accommodation will be given to student having admission through DASA category.
- P2. Second preference will be given to applicants belonging to PH category.
- P3. Third preference for hostel accommodation will be given to student having admission through other state quota (as per given in admission slip). All India JEE rank for first semester students and SGPA for 2nd -7th semester students will be considered.
- P4. If seats are available, the fourth preference for hostel accommodation will be given to those who are from outside Delhi but studied in Delhi provided they produce certificate for their stay in hostels during Senior Secondary school (Certificate from Recognized School).

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P5. If seats are available, the next preference will be given to Delhi Category students according to distance from NIT Delhi, Narela campus to their permanent residence. The distance will be measured by Google Earth.

PG Students

If hostel vacancy is available after allotment to UG students, accommodation will be provided to PG students and Rule P1-P5 will be applicable.

PhD Students

If hostel vacancy is available after allotment to UG students and PG students, accommodation will be provided to Ph.D. students according to distance from NIT Delhi, Narela campus to their permanent residence. The distance will be measured by Google Earth. PhD students availing hostel accommodation is not eligible for HRA.

Students cannot claim the room in hostel as a matter of right but will be made available on the availability of room at National Institute of Technology Delhi.

Refund Policy for Hostel & Mess Fee

1. All applications for hostel withdrawal shall be submitted to and accepted by the Chief Warden through warden ONLY. Such applications shall be duly acknowledged by the Chief Warden mentioning the date of receipt of application.
2. If a student withdraws before the commencement of classes/ not reported to hostel warden for allotment, only hostel admission charges will be deducted and balance shall be refunded.
3. If a student has availed hostel facility even for one day after the commencement of classes/allotment of hostel, then hostel semester fee plus hostel admission charge will be deducted.
4. The hostel & mess security fee will be refunded after completing the course or leaving the institute for other reasons.

NIT DELHI

The Institute reserves the rights to revise the Rules and Regulations, Terms and Conditions from time to time and the hostellers needs to keep themselves informed of any changes in the form of memoranda/ or notices on the Notice Boards.

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