

## **PROCESS OF EDUCATIONAL VERIFICATION:**

Any agency/organization willing to verify the academic record of a student, who is a exiting student or graduated from National Institute of Technology (NIT) Delhi, can do so by sending an application (either by post or over email) on the organization's Letter head mentioning the purpose of the verification along with following enclosures:

- i) Xerox copy of the certificate(s) to be verified.
- ii) Signed authorization from the candidate.
- iii) Document for submission of verification fee.

### **Processing Fee for Verification:**

(1) Verification from Police, Government Agencies & Vigilance Clearance (CID & other intelligence agencies): NIL

(2) Any other Agency/Person:

In India: Rs. 1,000/- (inclusive of Postal Charges), for each individual verification.

In Abroad: US \$100/- (inclusive of Postal Charges), for each individual verification

The above amount may be paid either through online transaction or through Bank Draft drawn in favour of "Director NIT Delhi Fee Account."

Name of the Account: Director NIT Delhi Fee Account

Account No.: 2876101004077

IFSC Code: CNRB0002983

### **MAILING ADDRESS:**

Organizations may Post/Email your application along with above mentioned documents at the following address:

*Office of Dean Academics*

*National Institute of Technology Delhi*

*Sector A-7, Institutional Area, Narela 110040. Delhi. India.*

*Phone: +911133861036 (0)*

*E-mail: [academics@nitdelhi.ac.in](mailto:academics@nitdelhi.ac.in)*

On average, 7 working days may require for processing an application (this excludes postal time) from the day of receiving the above and complete documents.