

PROCESS OF VERIFICATION:

Any agency/organization willing to verify the academic record of a student, who is a exiting student or graduated from National Institute of Technology (NIT) Delhi, can do so by sending an application (either by post or over email) on the organization's Letter head mentioning the purpose of the verification along with following enclosures:

- i) Xerox copy of the certificate(s) to be verified.
- ii) Signed authorization from the candidate.
- iii) Document for submission of verification fee.

Processing Fee for Verification:

(1) Verification from Police, Government Agencies & Vigilance Clearance (CID & other intelligence agencies): NIL

(2) Any other Agency/Person:

In India: Rs. 1,000/- (inclusive of Postal Charges), for each individual verification.

In Abroad: US \$100/- (inclusive of Postal Charges), for each individual verification

The above amount may be paid either through Cash on counter in Accounts Branch or through Bank Draft drawn in favour of "Director -Account No. xxxxxxxxxxxxxxxx" (contact thorough Accounts Section) payable at "NIT Delhi."

MAILING ADDRESS:

Organizations may Post/Email your application along with above mentioned documents at the following address:

Office of Dean Academics

National Institute of Technology Delhi

Sector A-7, Institutional Area, Narela 110040. Delhi. India.

Phone: +911133861036 (0)

E-mail: academics@nitdelhi.ac.in

On average, 7 working days may require for processing an application (this excludes postal time) from the day of receiving the above and complete documents.