



# राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

## NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(An autonomous Institute under the aegis of Ministry of HRD, Govt. of India)

सेक्टर ए-७, इन्स्टिटूशनल एरिया, नरेला, दिल्ली-११००४०, भारत/ Sector A-7, Institutional Area, Narela, Delhi-110040, INDIA

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वेबसाइट/Website: [www.nitdelhi.ac.in](http://www.nitdelhi.ac.in)

Ref. No.: NITD/03/RSQ/51/2019-20

Date: 21<sup>st</sup> February 2020

Vendor's Name: M/s \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Email ID : \_\_\_\_\_  
GST No. : \_\_\_\_\_

**Subject:** Inviting Quotations for supply of **Convocation Stoles**.

1. You are invited to submit your most competitive quotation for the following:

Sl. No.	Item Description & Specification	Quantity	Quoted Price (₹) (Unit Price)	Total Price (₹) (Without Taxes)	Total Quoted Price (₹) (Including Taxes)
1.	<b>Convocation Stoles with Printing</b> (Multi coloured as per specifications and Quantity at Annexure-I)	<b>295</b> (Refer Annexure-I for breakup)			

**GST Applicable:** \_\_\_\_\_%

**Delivery Period:** \_\_\_\_\_

**Tentative opening date of the quotations would be on March 02 2020 (Monday) at 3 PM**

### Terms and Conditions:

1. The quotations in sealed envelopes along with 'at least ONE SAMPLE' should reach the Institute (Store & Purchase Section) before the scheduled date/time of opening the quotations as mentioned above.
2. Before submitting quotation, interested vendors may visit Institute for viewing the reference Stole.
3. Institute reserves the right to vary the quantity of the items mentioned above within +-2%.
4. Payment shall be made by the Institute on actual basis.
5. **GST no.** and GST payable must be clearly mentioned in the quotation.
6. **Delivery period** must be clearly mentioned
7. Rates quoted should be on **F.O.R. basis** for supply at the Institute and no other charges would be payable other than the charges quoted above.
8. 100% payment shall be made to the L1 vendor against delivery of items in good condition and after satisfactory inspection of the items by the Institute.
9. Delivery shall be considered complete only when all the items, in new condition, as per PO would be delivered.
10. Any other terms and conditions applicable should be clearly mentioned in the quotation.
11. Quotation to be submitted only by the vendor(s) not debarred by Department of Commerce or Ministry / Department concerned in accordance with GFR-155 (2017), if found otherwise, the Institute reserves the right to reject the quotation and/or cancel the order placed, if any.
12. If any prior work experience in CFTI's, Govt Academic organizations are required to mention in the delivered quotations.

**PURCHASE COMMITTEE**

**SPECIFICATIONS OF CONVOCATION STOLES****GENERAL SPECIFICATIONS**

<b>MAKE</b>	Stole should be made of traditional Indian fabric
<b>FABRIC</b>	Cotton, Rayon, Raw Silk, Thusser (Indian Fabric)
<b>LENGTH OF STOLE</b>	Should be between 1900 mm -2000 mm
<b>WIDTH OF STOLE</b>	175 mm
<b>MAIN BODY</b>	125-130 mm
<b>WIDTH OF PANEL ON BOTH SIDES</b>	250 mm
<b>COLOR</b>	Provided in the below table.
<b>ADDITIONAL INFO</b>	Golden zari lace of length 32.5 – 35.0 mm in bottom.
<b>STITCHING</b>	Good Quality
<b>PRINTING</b>	Golden/White Printing of Institute Name in good quality pigment as per requirement

**COLOUR WISE QUANTITY REQUIRED**

<b>COLOUR OF STOLE</b>	<b>QUANTITY REQUIRED (NOS.)</b>
SAFFRON	128
GREEN	47
BLUE	06
MAROON	100
PURPLE	01
SKY BLUE	01
SEA GREEN	12
<b>TOTAL</b>	<b>295</b>