



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

HOSTEL RULES AND REGULATION

GENERAL INFORMATION REGARDING HOSTEL:-

1. The hostel facility is available to the regular students who are on the rolls of the institute depending upon the availability.
2. Students cannot claim the room in hostel as a matter of right but will be made available on the availability of room at National Institute of Technology Delhi.
3. Hostel wardens are appointed for each hostel and they exercise 'general supervision' and 'control' over the inmates.
4. Associate wardens / caretakers are available round the clock in hostel. In case of any problem related to the hostel, the student should contact/meet them.
5. In case of illness or medical emergency hostel resident should inform to the concerned warden through associate warden/ hostel staff.
6. Possessing any kind of motorized vehicle, e.g. car, motorcycle etc. by the hostellers is not permitted.
7. Any hosteller is allowed to go home or the market provided they inform the hostel office in advance. It is required to complete the hostel leave form and submit it to the security guard at the hostel gate.
8. Institute does not own the responsibility of theft/loss of any items possessed by the inmates (like laptop, mobile phone, tablet etc). However, in the interest of inmates it is advised here that they may get insured their valuables.
9. All hostellers are required to observe the hostel timings strictly. The gate timings of the hostels are decided by the competent authority from time to time. In case of unavoidable circumstances students shall have to take special permission in advance from the concerned warden to stay out for late hours.
10. For any kind of meeting in hostel premise, prior written permission/approval is mandatory from the competent authority.
11. For any query/issues related to hostel, the following hierarchy must be followed:

Associate Warden → Warden → Associate Chief Warden → Chief Warden

General Hostel Rules and Regulation:

1. Rules and regulations concerning hostels enforced from time to time are to be strictly followed.
2. The room allotted must be occupied first before making any request for repair/maintenance.
3. The inmate own is full responsible for the security of room fittings, fixtures and furniture. Proper inventory needs to be signed at the time of allotment of room and the items issued ought to be surrendered in the same condition at the time of vacating the room. Any damage will be chargeable for the inmates.
4. Hostel inmates are not allowed to permit any outsider in their rooms in the hostel for any reason what so ever.



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

5. The inmates are required to be decent in their behavior and dress in and around the hostel premises as well as in the mess and common/TV room.
6. Hostellers should not shift room furniture to another place; otherwise Rs. 1000/- fine will be imposed.
7. Any type of electrical appliances (electric kettle, heaters, iron, induction etc) is not allowed in hostel room. If any student is found keeping these things in his/her room, he/she will be liable to disciplinary action.
8. The following are strictly prohibited in the hostel and the defaulters will attract harsh punishment:
 - i) Ragging is a cognizable offense. Any reported incident shall lead to the filing of FIR with nearest police station by the institute authorities.
 - ii) Smoking, consumption of alcohol, drugs and other intoxicants is strictly prohibited.
 - iii) Writing on the walls, doors, cupboards etc. and pasting obnoxious posters in the anywhere within the hostel premise shall be treated as acts of indiscipline.
 - iv) Use of VCR/VCD and screening of movies on the computer is banned in the hostels.
 - v) The inmates are advised not to misuse electricity/water etc. and observe cleanliness.
 - vi) Lights, AC, and fans are to be switched off when no one is in the room. Balcony lights must be turned off during day time.
9. The hostel inmate is permitted to leave the hostel after intimating (formally) at least a day in advance to the hostel warden for his/her home as per the address available with the hostel records. In case he/she goes anywhere else after leaving the hostel, the hostel administration shall not own any responsibility for the same. The parents are requested to make a note of the same.
10. Going out of the hostel without prior approval is strictly prohibited.
11. Strict disciplinary action will be taken against the hosteller, if any information provided while going out of the hostel is found wrong or misleading.
12. It is the responsibility of the parents/students to inform the change of contact details/home address/parent's telephone number in case of change.
13. In case of emergency the authorities will have the right to ask any inmate to vacate his/her room without providing any alternative accommodation.
14. The parents and hostel inmates are required to make a note of the important telephone numbers of the Warden and other institute authorities.
15. It is mandatory for the parents/guardians of the students to intimate the institute authorities in case their ward informs them about being ragged or being involved in any act of ragging.
16. In any circumstance, the decision of the Chief Warden shall be binding on the hostel inmates.
17. In case of emergency, hostellers may call to Chief Warden/Warden.
18. Wardens and officers from the institute can visit any room at any time for checking. If any objectionable material is found with hostellers, strict action will be taken against them.



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

19. Girls are strictly restricted to enter in boy's hostel and boys are strictly restricted to enter in girl's hostel.
20. The student will abide by the rules and regulations of hostel and will obey the 'gate timings' enforced from time to time.
21. With permission of the hostel warden, hostellers can go outside only once in a day.
22. The inmates have to sign their presence in the daily attendance register maintained in the hostel as per the instructions.
23. All the hostellers (Male and Female) are expected to be in the hostel before 10.00 pm.
24. Hostellers are not allowed to go out of the campus after 6:30 PM.
25. If any hosteller go out of the campus, he/she must come back to the institute campus before 7:30 PM. Failure to adhere to the timing will result in a fine of Rs. 500/- for latecomers.
26. Students should register their names in the entry register while going outside and also after coming back.
27. The students involved in indiscipline activities will be penalized as per decision of the Institute Discipline committee. However, may be directly imposed penalty as mentioned below:
 - Cancellation of admission.
 - Suspension from attending classes.
 - Withholding/withdrawing scholarship/fellowship and other benefits during rest of the coming period.
 - Debarring from appearing in any test/examination or other evaluation processes.
 - Withholding results.
 - Debarring from representing the institution in any national or international meet, tournament, youth festival, conference etc.
 - Suspension/expulsion from the hostel.
 - Rustication from the institution.
 - Expulsion from the institution and consequent debarring from admission in other institutions.
 - Fine up to Rs. 50,000/-
 - Collective punishment will be awarded if the individuals committing indiscipline are not identified.

Room Allotment Rules:

1. Every boarder is provided with a chair, a table and a cot. He/ She will be responsible for these items and other electrical fittings etc. Furniture and electrical fittings are not to be moved from one room to another.
2. All the hostel room articles issued (at the time of room allotment) to the students will be returned/ surrendered to the hostel staff/attendant/clerk before leaving the hostel during or at the end of the session.
3. The room occupants will be responsible for any loss or damage to the items issued to him/her (at the time of room allotment) and the same will be recovered from them as decided by the competent authority.



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

-
4. No boarder is allowed to change his/her room without the permission of the associate warden/warden and shall have to vacate accommodation as and when asked for.

Mess Rules:

1. The hostel inmates must deposit the mess fee in advance for mess bills as per instructions.
2. All the hostellers will pay the mess fees on or before the 10th day of every month. If any student fails to pay the mess fees within the due date for some valid reason, they have to get permission from the mess vendor and submit the same positively without fail within the next coming week.
3. Opting for Mess facility is mandatory for all the hostellers.
4. If any student did not avail the mess facility due to an official tour for a minimum of seven days, the mess fee will not be charged to the respective student for that duration. However, the student must pay maintenance/service charges during that period.
5. If students have any complaints regarding mess they should immediately inform to the hostel students mess committee.
6. Wastage of food is strictly prohibited.
7. Students must strictly follow the mess timings.

Student's Guest Rule:

No outsider is allowed to stay in the hostel without the prior permission of the warden. If any outsider is found to stay in the hostel without permission, a fine of Rs. 2000/- will be imposed on them.

1. Any relative/guest of the student may be allowed with prior permission of the competent authority. The permissible guests include father/ brother (in case of male students) and mother/sister (in case of girl students) provided he/she comes from a far off place.
2. Female guests are not permitted to stay in boys' hostel. Likewise male guests are not permitted to stay in the girls' hostel.
3. A boarder keeping a guest without the prior permission of the Warden is liable to be penalized.
4. Students/room occupants are not allowed to stay/sleep in the room of fellow student during daytime/night even with his/her consent.

Hostel fee:

1. The hostel fee will be charged as per the National Institute of Technology Delhi fee structure.
2. The room rent for a non-air-conditioned (sharing basis) guest room is Rs. 200 per day.
3. The room rent for an air conditioner guest room (sharing basis) is Rs. 250 per day.

Refund Policy for Hostel Registration Fee:

1. If a student withdraws before the commencement of classes/not report to the hostel warden for allotment, only a processing fee of Rs. 1000/- will be deducted, and the balance shall be refunded.



राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

2. If a student has availed of the hostel facility even for one day after the commencement of classes or the allocation of the hostel, then the hostel fee will not be refunded.
3. The hostel security and mess security deposit will be refunded after the completing the course or leaving the institute for other reasons.

Withdrawal/Expulsion from the Hostel

1. The student has to write an application stating the valid reason for cancelling the hostel admission, and the application shall be routed through the associate warden, warden, associate chief warden, and chief warden.
2. After the general allotment, the application for withdrawal from the hostel should be counter-signed by the father/guardian and submitted to the hostel warden. It should also be ensured that the student does not owe any hostel dues.
3. Once the student cancels the hostel admission, he/she will not be allowed to take re-admission in the hostel for the entire duration of the courses for which he/she admitted.
4. The Director/ DSW/ Chief Warden may expel a boarder from the hostel, if he/she is in the habit of staying away without intimation to the hostel office, or hostel fee and mess dues are not cleared in time.
5. Students who do not clear their dues, such as dues of the hostel mess, canteen, fine etc. by the prescribed date will not be registered for the subsequent semester until and unless, they clear all their dues and submit "No Dues Certificate" from the Account Section and the concerned hostel warden.
6. The students who leave the Institute after completing the degree requirements or otherwise, their result as well as the provisional certificate/ degree certificate will be withheld till NO DUE CERTIFICATE is produced.
7. No boarder shall leave the hostel without handing over the charge of the room as per the inventory issued at the time of allotment.