# राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
## NATIONAL INSTITUTE OF TECHNOLOGY DELHI
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)
( An autonomous Institute under the aegis of Ministry of Education (Shiksha Mantralaya), Govt. of India)
Plot No. FA7, Zone P1, GT Karnal Road, Delhi-110036, INDIA
दूरभाष/Tele: +9111-33861000, 1001, 1005  फैक्स/ Fax: +9111-27787503,
वेबसाइट/Website: www.nitdelhi.ac.in

# Rules for Change of Branch

1. Student admitted to a particular branch of the B. Tech course will normally continue studying in that branch till completion.

2. However, under special circumstances, the Institute may permit a student, admitted through AIEEE to **change from one branch to another after the first year only**. Such changes will be permitted strictly in accordance with the previous laid down hereafter.

3. Application can be made online only in against of proper notifications yearly wise from the office of Dean Academics.

4. Only those students will be **eligible for consideration for a change of branch after the First Year , who have:**

    **(a) Completed all the credits prescribed in the First Year (including both Semester I and II).**
    **(b) Obtained a CGPA of not less than 8.5 at the end of First Year in single attempt only.**
    **(c) Students who have not any year back or backlog courses.**

4. Application for the change of branch shall be made online only through Student's IMS account.

5. After last date of application no applications will be entertained and once application is submitted, choices cannot be modified.

6. Applicants are allowed to opt for a single choice only.

7. Change of branch shall be made on the basis of merit of the applicants, for which the CGPA obtained at the end of first year will only be considered. Ties will be resolved by the AIEEE rank of the applicant.

8. The applicants may be allowed a change of branch, strictly in the order of merit subject to the limitation that the present strength of students in any branch at most can be increased by three.

    (a) Subject to the condition that the student strength in a particular branch from which transfer is made, does not fall below 85 % of the existing strength.
    (b) For any reason, if a student denied changing of branch, no other student with a lesser CGPA should be permitted for change into that branch.

9. All changes of branch will be final and binding on the applicants. No student will be permitted under any circumstances to refuse the change of branch offered.

10. Change of branch will be notified by the office of Academics within 7 working days of the last date of application.

11. Kindly follow the process as follows:

    **Student Login at IMS--> go to Student Main Menu --> Personal Info --> Branch Change Request**

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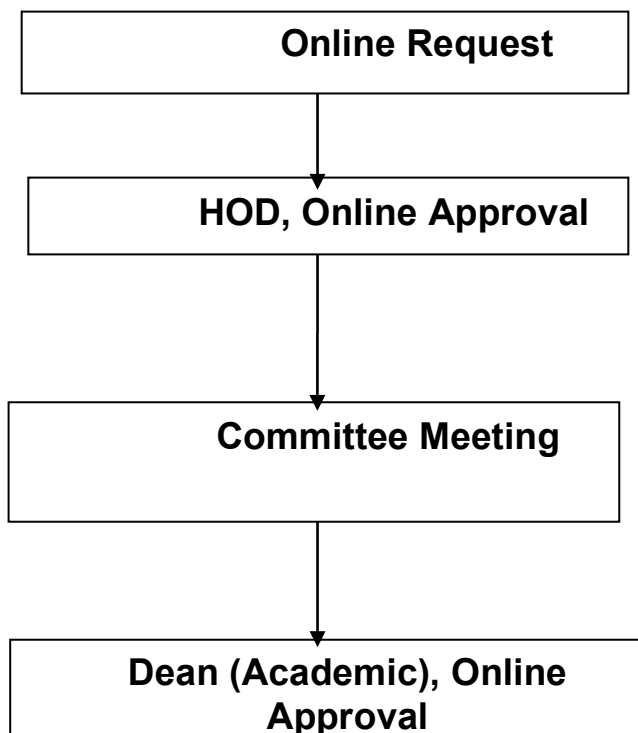दूरभाष/Tele: +9111-33861000, 1001, 1005  फैक्स/ Fax: +9111-27787503,
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# Process Manual for Branch Change

# For Students

## Process Flow

**The following work flow has been finalized for Branch Change:**

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## Student Branch Change Request Procedure in Detail

**Student Login:**

- NIT Delhi Website: Click on "Internet" or "Intranet".
- From the "Login Options" available, the student will click on the "Student Login" option.



**Student Login:**

- The Student will be prompted to provide the "User ID" and "Password".
- Click on "Student Login" button to login.

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**Student Front Page:**

- Click on: "Go To Student Main Menu"



Go to Personal Info → click on →Branch Change Request



**Note: If you are eligible for branch change as per Institute norms, then go for this process:**

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After click on Branch Change Request:

1. Kindly select your branch preferences inorder.
2. Enter your request remarks in RemarksTextbox.
3. Click on „Save" button.



For check Request Status: check highlighted field „**Status'**:



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