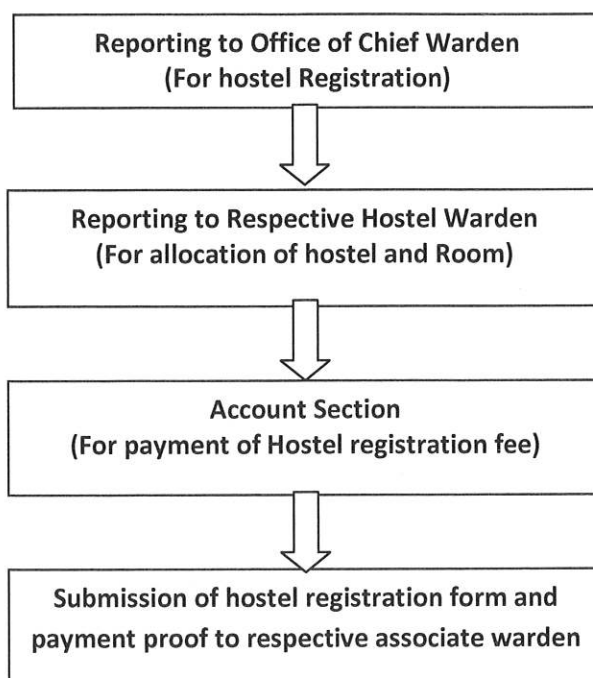


FLOW CHART FOR HOSTEL REGISTRATION



Hostel Allotment Preferences for All Students

Highest Priority:	B. Tech (DASA) students
High Priority:	B. Tech students from other states
Moderate Priority:	Students from the home state but residing in Chandigarh
Conditional Priority:	Students from the home state (Delhi) whose residence is at least 50 km from NIT Delhi
Lowest Priority:	M. Tech students (provided seats are available after accommodating all B. Tech students) PhD students (provided seats are available after accommodating all M. Tech students).

Hostel Accommodation Details

Female Students:-

1. All female B. Tech students will be provided hostel accommodation in the permanent campus (Yamuna Girls Hostel) with AC rooms only.

Male Students:

1. All B. Tech 1st year male students will be provided hostel accommodation in the old campus of NIT Delhi at NILERD (both AC and Non-AC rooms) and at SRHC (Non-AC rooms) in Narela.
2. Due to limited AC rooms at the NILERD campus, AC rooms will be allotted on a first-come, first-served basis.

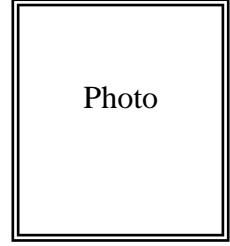


राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली
NATIONAL INSTITUTE OF TECHNOLOGY DELHI
(HOSTEL ALLOTMENT FORM)

Hostel Name _____

To ,

The Warden
Hostel Name _____,
NIT Delhi



Sir,

It is requested that I may be allotted a room in the _____ Hostel. I have carefully gone through the instructions mentioned overleaf and certify that I will abide by the rules and regulations of the hostel. Further, I shall also be responsible for the furniture, Fixtures and fitting in my room. In case of violation, I may be imposed any penalty/fine, which the authorities may deem fit. My particulars are as under:

Name(Capital) :

Date of Birth : Blood Group:

Roll No. : Branch:

Father's Name : Mother's Name:

Quota (HS/OS): Nationality:

If Foreign National (a) Passport No.: (b) Visa No.: (c) Duration of Visa:

Permanent address:

..... Pin Code.....

Phone No. &/or Mobile No. : E-Mail ID:

Local Address :

Guardian Name: Contact No.:

Date: Signature of Applicant

(Countersign of the Parents/Guardian) with date

(For Office use only)

Received hostel fee of Rs (.....)

Date:..... Signature of dealing Assistant/Supt A/A.....

Room Allotted:

Received the following(yes/no):

1. Bed..... 2. Study Table..... 3. Study Chair 4. Fans

5. Bulbs Holder/Tube Fittings 6. Any other

(Signature of Applicant)

Signature of Hostel Clerk

Warden _____

Instructions:

1. Rules and regulations concerning hostels enforced from time to time are to be strictly followed.
2. The room allotted must be occupied first before making any request for repair/maintenance.
3. The inmate own is full responsible for the security of room fittings, fixtures and furniture. Proper inventory needs to be signed at the time of allotment of room and the items issued ought to be surrendered in the same condition at the time of vacating the room. Any damage will be chargeable for the inmates.
4. The hostel inmates are required to deposit mess fee in advance (adjustable) for mess bills as per instructions.
5. Hostel inmates are not allowed to permit any outsider in their rooms in the hostel for any reason what so ever, without the prior permission of the warden.
6. An inmate can have laptop, camera, mobile, PC etc. on his own risk. The hostel administration shall not be responsible for any kind of loss/damage of such items.
7. The inmates are advised to get these items insured in their own interests. The inmates are required to be decent in their behavior and dresses in and around the hostel premises as well as in mess and common/TV room.
8. The following are strictly prohibited in the hostel and the defaulters will attract harsh punishment:
 - i) Ragging is a cognizable offence. Any reported incident shall lead to filing of FIR with the police by the institute
 - ii) Smoking, consumption of alcohol, drugs and other intoxicants is strictly prohibited
 - iii) Writing on the walls, doors, cupboards etc. and pasting obnoxious posters in the rooms shall be treated as acts of indiscipline.
 - iv) Use of VCR/VCD and screening of movies on the computer is banned in the hostels.
 - v) The inmates are advised not to misuse electricity/water etc. and observe cleanliness.
9. **The hostel inmate is permitted to leave the hostel after intimating (formally) to the hostel warden for his/her home as per the address available with the hostel. In case he/she goes anywhere else after leaving the hostel, the hostel administration shall not own any responsibility for the same. The parents are requested to make a note of the same.**
10. **The inmates have to sign their presence in the daily attendance register maintained in the hostel as per the instructions.**
11. **It is the responsibility of the parents/students to inform the change of contact detail/home address/parent's telephone number in case of change.**
12. In case of emergency the authorities will have the right to ask any inmate to vacate his/her room without providing any alternative accommodation.
13. In any circumstance, the decision of the Chief Warden shall be a binding on the hostel inmates.
14. The parents and hostel inmates are required to make a note of the important telephone numbers of the Warden and other authorities of National Institute of Technology Delhi available on different banners at prominent places and on Institute website.
15. It is mandatory for the parents/guardians of the students to intimate the authorities of NIT Delhi in case their ward informs them about being ragged or being involved in any act of ragging.
16. The student will abide by the rules and regulations of hostel and will obey the 'gate timings' enforced from time to time.
17. In case of emergency, students may call to Chief Warden/Warden.

"Ragging is prohibited as per the decision of the Supreme Court of India in Writ Petition No. (C) 656/1998"

Signature of the Student _____