



# राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली

## NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the aegis of Ministry of Education (Shiksha Mantralaya), Govt. of India)

Plot No. FA7, Zone P1, GT Karnal Road, Delhi-110036, INDIA

दूरभाष/Tele: +9111-33861000, 1001, 1005 फैक्स/ Fax: +9111-27787503,

वेबसाइट/Website: [www.nitdelhi.ac.in](http://www.nitdelhi.ac.in)

### MINUTES OF THE 26<sup>th</sup> MEETING OF FINANCE COMMITTEE OF NATIONAL INSTITUTE OF TECHNOLOGY, DELHI HELD ON 11<sup>TH</sup> APRIL, 2022 AT 11.30 A.M ONWARDS AT NATIONAL INSTITUTE OF TECHNOLOGY, DELHI

The minutes of the 26<sup>th</sup> meeting of the Finance Committee, NIT Delhi held on 11<sup>th</sup> April, 2022 at 11.30 A.M. onwards at National Institute of Technology, Delhi and the following members were present in the meeting:

| S. No. | Members Present   | Designation                    |
|--------|---|--------------------------------|
| 1.     | Dr. Ajay Kumar Sharma<br>Director, NIT Delhi  | : Chairperson-cum-Director     |
| 2.     | Ms. Saumya Gupta, IAS (TR:2004)<br>Joint Secretary (NITs), Ministry of Education<br>(attended through Video Conferencing) | : Member                       |
| 3.     | Sh. Anil Kumar<br>Director (Finance), Ministry of Education   | : Member                       |
| 4.     | Prof. Vivek Kumar,<br>Professor, Centre for Rural Development and<br>Technology, IIT Delhi                                | : Member                       |
| 5.     | Dr. Vivek Shrivastava<br>Associate Professor and Registrar (I/c)<br>National Institute of Technology, Delhi               | : Member &<br>Member Secretary |

#### A. WELCOME BY CHAIRPERSON CUM DIRECTOR

The Chairperson-cum Director extended heartiest welcome to the Members present in the 26<sup>th</sup> Meeting of Finance Committee. The Chairperson thanked all the members of Finance Committee for sparing their valuable time and contributions made towards the development of NIT Delhi.

Thereafter with the permission of the Chairperson cum Director the agenda items were presented.



| Item No.                          | Agenda  |  | Decision /Action Taken  |
|-----------------------------------|---|--|---|
| FC/26/2022/01                     | To confirm the minutes of the 25 <sup>th</sup> meeting of Finance Committee held on 22 <sup>nd</sup> December, 2021           | The minutes of the 26 <sup>th</sup> meeting of the Finance Committee as approved by the Chairperson-cum-Director were circulated to all the members for observations and comments. The Finance Committee taking note of the above, confirmed the minutes of its 25 <sup>th</sup> meeting.  |   |
| <b>B. ACTION TAKEN AND REPORT</b> |   |  |   |
| Item No.                          | Agenda  | Action Taken   | Decision  |
| FC/25/2021/02                     | Progress/action taken report on the items of previous Finance Committee meetings.   |  | The status of the Action(s) taken on the agenda items of the previous meetings of the Finance Committee has been reported as: |
| FC/22/2020/01                     | To deliberate and consider the execution of phase 1B construction for permanent campus of NIT Delhi.                          | The Institute has awarded the work for the construction of Phase 1B of the permanent campus of NIT Delhi to M/s Telecommunications Consultants India Limited (a prime engineering and consultancy company wholly owned Government of India Public Sector Enterprise under the administrative control of the Department of Telecommunications) on Deposit Work Basis with a project cost of Rs.375.57 Crores. The Phase 1B construction work consists of Academic Building, Hostel Building, External Development Work, Residential Tower, Director Residence.<br>The MoU has been signed between NIT Delhi and TCIL on 31 <sup>st</sup> March, 2022 and is reported vide agenda item no <b>FC/26/2022/10.5</b> | The members of the Finance Committee took note of the Action Taken.   |
| FC/23/2021/07                     | To accord approval for the separate audit report along with annual report and annual accounts for the financial year 2019-20. | As approved by the members of the Finance Committee, the Separate Audit Report of NIT Delhi received from the office of the Director General of Auditor dated 17.02.2022 for the financial year 2020-21 has been circulated amongst all the members of the Finance Committee. Further, the Annual Report along with the Annual Accounts for the financial year 2020-2021 will be submitted to Ministry of Education for laying before both the houses of the parliament.   | The members of the Finance Committee took note of the Action Taken.   |



|               |  |  |  |
|---------------|--|--|--|
| FC/23/2021/11 | To consider and approve the proposal for conducting 3 <sup>rd</sup> convocation of the institute in online/ blended mode                     | Due to the shifting from transit campus to permanent campus and due to the required furniture not purchased by the NBCC till date, the convocation could not be scheduled in the month of February, 2022. However, the same has been fixed on 4 <sup>th</sup> – 5 <sup>th</sup> June, 2022.      | The members of the Finance Committee took note of the Action Taken.  |
| FC/23/2021/13 | To consider and accord approval for execution of fixed furniture works for various packages under phase-1A at permanent campus of NIT Delhi. | As recommended by the members of the Finance Committee, the award letter for the execution of fixed furniture works for various packages under phase-1A at permanent campus of NIT Delhi has been issued by the Institute to the NBCC vide letter No. NITD /04 /MAINT /CP/2014 dated 02.03.2022. | The members of the Finance Committee took note of the Action Taken.  |
| FC/23/2021/14 | To consider and accord approval for execution of art work in the buildings of phase 1A of permanent campus of NIT Delhi.                     | The art works at various locations of the permanent campus of NIT Delhi i.e Mini Campus, Administrative Block, Start-up has been started and is in progress.   | The members of the Board of Governors took note of the Action Taken.   |
| FC/25/2021/03 | To approve and adopt the policy to purchase and issue the laptops and other teaching learning devices to all regular faculty and officers    | The recommendation of the Finance Committee has been noted.  | The members of the Finance Committee took note of the Action Taken.  |
| FC/25/2021/04 | To consider and approve to re-fix the pay of Prof. Ajay Kumar Sharma, Director NIT Delhi.  | As approved, the pay of Prof. Ajay Kumar Sharma, Director NIT Delhi has been fixed with Basic Pay of Rs.2,24,100 + Deputation Allowance of Rs.900/- w.e.f. 21.09.2021 in line to the Ministry of Education letter F.No.14-17/2016-TS.III dated 15 <sup>th</sup> November, 2021.                  | The members of the Finance Committee took note of the pay fixation of Prof. Ajay Kumar Sharma, Director NIT Delhi.   |
| FC/25/2021/05 | To accord approval for hiring the new vehicle for NIT Delhi on lease basis for a period of 5 years.  | As directed, the Institute has purchased the vehicle (i.e. ERTIGA (CNG) vide vehicle no. DL3CCV4474) from M/s AAA VEHICLEADES Pvt. Ltd. amounting to Rs.11,36,780/- including all charges of registration, road tax, insurance, fastag etc.  | The members of the Finance Committee took note of the action taken in line to the office memorandum issued by the Ministry of Finance vide F.No.7(1) / E.Coord /2019 dated 17.09.2019. |
| FC/25/2021/06 | To consider and approve the recommendations of the external committee constituted in order to examine the pay fixation matter of Dr. Amit    | As approved, the pay of Dr. Amit Kumar Singh, Assistant Professor has been re-fixed in Pay Level 10 w.e.f. 21.12.2017 and accordingly, the office memorandum has been issued to the concerned vide OM File   | The members of the Finance Committee took note of the re-fixation of pay of Dr. Amit Kumar Singh in Pay Level 10.  |




|               |  |  |   |
|---------------|--|--|---|
|               | Kumar Singh, Assistant Professor (on contract) in the department of Electrical and Electronics Engineering (EEE)                               | No. NITD /01/ Admn/253/2017-18 dated 08 <sup>th</sup> March, 2022.   |   |
| FC/27/2021/07 | To consider and approve the delegation of financial powers under Treasury Single Account (TSA) under RBI for NIT Delhi.                        | The recommendation of the Finance Committee for delegation of Financial powers under Treasury Single Account (TSA) under RBI for NIT Delhi has been noted.   | The members of the Finance Committee took note of the Action Taken.   |
| FC/25/2021/08 | To consider and accord approval for execution of fixed and loose furniture works through GeM.  | As approved by the members of the Finance Committee, the award letter for the execution of fixed furniture works for various packages under phase-1A at permanent campus of NIT Delhi has been issued by the Institute to the NBCC vide letter No. NITD /04 /MAINT /CP/2014 dated 02.03.2022.  | The members of the Finance Committee took note of the Action Taken.   |
| FC/25/2021/09 | To consider and accord approval for execution of electricity meter installation work in the hostel rooms of mini campus building of NIT Delhi. | In view of the decision of the BoG, the work of installation of electricity meter at hostel(s) floor wise was conveyed to NBCC. However, NBCC informed that due to installation of VRV (Multi-Split Type Air Conditioners) system, there is no provision available for the separate electrical circuits and due to which the compliance to the decision of Finance Committee regarding feasibility of installation of electricity meters was not possible. Hence, the item has been withdrawn. Further, the electricity meter will be installed at other venue/ location of cafeteria, bank, shops etc. in due course of time. | The members of the Finance Committee took note of the Action Taken. The Hostel Fees in view of all utility charges shall be reported in the next Finance Committee meeting. |
| FC/25/2021/10 | To consider and accord approval for construction of playground amenities at permanent campus.  | The decision of the Finance Committee has been noted in line to the works covered under RCE approved by the Cabinet Note.  | The members of the Finance Committee took note of the Action Taken.   |
| FC/25/2021/11 | To approve and implement the revised remuneration to Deans/ Chief Warden / Wardens/Resident Wardens.   | The recommendation of the Finance Committee has been noted.  | The members of the Finance Committee took note of the Action Taken.   |
| FC/25/2021/12 | To approve and implement the revised newspaper allowance as per 7 <sup>th</sup> CPC.   | The decision of the Finance Committee has been noted and item has been withdrawn.  | The members of the Finance Committee took note of the Action Taken.   |



|               |  |   |   |
|---------------|--|---|---|
| FC/25/2021/13 | To consider and approve the implementation of new bank payment gateway for collection of fees from students and to explore the other banking facilities with nationalized or leading banks of the country for new campus of NIT Delhi. | As directed, the Institute has opened the new saving accounts with ICICI Bank and Bank of Baroda as per the follows: -<br><br>1. Fee related banking has been started with ICICI Bank and the Institute are receiving fee through their payment gateway.<br><br>2. Apart from fees, Institute have initiated the process to start their primary banking with Bank of Baroda and account opening under Object Head 31, 35, 36, and for project and endowment fund. | The members of the Finance Committee took note of the Action Taken. |
|---------------|--|---|---|

|                                      |   |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |
|--------------------------------------|---|---|--------------------------------------|----|----------------------------------|---|-------------------------------|---|----------------------------------|---|------------------|----|--------------|-----------|---|
| FC/25/2021/14                        | To consider and approve the proposal for introducing admission of sponsored category students under M.Tech and Ph.D regular degree programme at NIT Delhi from the AY 2022-2023 onwards along with their fee structure. | In view of the decision of the Finance Committee the admission under sponsored category has been initiated in Ph.D programmes and 01 no. of student have been admitted at the Institute under sponsored programme and 06 Ph.D. scholars have admitted under Self Financed programme. Further, the admission under M.Tech programme will be conducted from the Academic Year 2022-23.<br><br>The total number of students admitted in Ph.D. programmes is 63 and the details are given below for reference and information :-<br><br><table border="1" data-bbox="758 1339 1114 1682"> <tr> <td><b>Full Time (Institute Finance)</b></td> <td>28</td> </tr> <tr> <td><b>Full Time (On Fellowship)</b></td> <td>3</td> </tr> <tr> <td><b>Full Time (Sponsored )</b></td> <td>1</td> </tr> <tr> <td><b>Full Time (Self Finance )</b></td> <td>6</td> </tr> <tr> <td><b>Part Time</b></td> <td>25</td> </tr> <tr> <td><b>Total</b></td> <td><b>63</b></td> </tr> </table> | <b>Full Time (Institute Finance)</b> | 28 | <b>Full Time (On Fellowship)</b> | 3 | <b>Full Time (Sponsored )</b> | 1 | <b>Full Time (Self Finance )</b> | 6 | <b>Part Time</b> | 25 | <b>Total</b> | <b>63</b> | The members of the Finance Committee took note of 63 students admitted in the Ph.D. programmes for the Academic Year 2022-23. |
| <b>Full Time (Institute Finance)</b> | 28  |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |
| <b>Full Time (On Fellowship)</b>     | 3   |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |
| <b>Full Time (Sponsored )</b>        | 1   |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |
| <b>Full Time (Self Finance )</b>     | 6   |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |
| <b>Part Time</b>                     | 25  |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |
| <b>Total</b>                         | <b>63</b>   |   |                                      |    |                                  |   |                               |   |                                  |   |                  |    |              |           |   |

**C. DECISION AND DISCUSSION ITEMS**

| ITEM NO       | AGENDA ITEM   | DECISION  |
|---------------|---|---|
| FC/26/2022/03 | To consider and approve the Hostel Fee for PhD Scholars registered at NIT Delhi.<br><br> | The members of the Finance Committee considered the agenda and recommended to the Board of Governors that the utility charges shall be taken from the Ph.D. Scholars who will be residing in the Hostel @Rs.1500/- per month for AC rooms and @Rs.800/- for Non AC rooms. Further, the Board of Governors also approved that the Ph.D. scholars who will be residing in the Hostel shall not be entitled for the House Rent Allowance. The utility charges may be revised from to |



|               |  |   |
|---------------|--|---|
|               |  | time as per the requirement and expenditure incurred on the hostel facility.  |
| FC/26/2022/04 | To accord approval to purchase the 02 Nos. of Electric Vehicles, 01 Tractor and 02 Nos of Buses for NIT Delhi.       | The members of the Finance Committee considered the requirement to purchase the 02 Nos. of Electric Vehicles, 01 Tractor and 02 Nos. of Buses for NIT Delhi by following all the codal formalities required in the purchase process and recommended the same to the Board of Governors for approval.  |
| FC/26/2022/05 | To accord approval to donate the old computer systems of the Institute to the nearby Government Schools.             | The members of the Finance Committee considered the agenda and to donate the old computer systems of the Institute to the nearby Government Schools in line to the Clause 17(6) of the NITs Statutes, GFR 2017 and the DoPT guidelines issued from time to time and to process the buyback for printers and photocopier as applicable. The same shall be done by the committee and be reported to the Finance Committee in its next meeting.<br><br>The Finance Committee recommended the same to the Board of Governors for approval.  |
| FC/26/2022/06 | To consider and approve the Annual Budget Requirement for the financial year 2022-2023.                              | The members of the Finance Committee considered and approved the Annual Budget Required for the Financial Year 2022-2023 to be sent to the Ministry of Education i.e.<br><br>Object Head 31 - Rs.2475.86 Lakhs<br>Object Head 35 - Rs.21423.00 Lakhs<br>Object Head 36 - Rs.3599.24 Lakhs<br><br>The Finance Committee recommended the same to the Board of Governors for approval.   |
| FC/26/2022/07 | To consider and accord approval for setting up of banking facility at the administrative block of the institute.     | The members of Finance Committee in principle approved the setting up of banking facility at administrative block of the Institute. Further, the members of the Board of Governors also approved that the rent reasonability for charging of rent from the banks shall be done as per CPWD norms, which shall also be applicable and implemented to other areas of location that are to be rented out in near future by the Institute. The rent charged shall be reported to the Finance Committee in its next meeting.<br><br>The Finance Committee recommended the same to the Board of Governors for approval. |
| FC/26/2022/08 | To consider and accord approval for setting up of post office facility at the Administrative Block of the institute. | The members of Finance Committee in principle approved the setting up of post office facility at administrative block of the Institute. Further, the members of the Board of Governors also approved that the rent reasonability for charging of rent from the Post office shall be done as per CPWD norms, and be reported to the Finance Committee in its next meeting.<br><br>The Finance Committee recommended the same to the Board of Governors for approval.   |







|               |   |  |
|---------------|---|--|
| FC/26/2022/09 | To consider and accord approval to pay the Travelling Allowance to the experts and employees of the Institute to travel/ coming from Delhi NCR @16/- per kilometer. | The members of the Finance Committee did not consider the agenda and recommended that the same shall be withdrawn. |
|---------------|---|--|

#### D.REPORTING/ RATIFYING ITEMS

|                 |  |   |
|-----------------|--|---|
| FC/26/2022/10.1 | To report the letter sent to the Ministry of Education regarding Non availability of sufficient fund under Object Head 35. | The members of the Finance Committee noted the letter sent to the Ministry of Education regarding Non availability of sufficient fund under Object Head 35. |
|-----------------|--|---|

|                 |  |  |
|-----------------|--|--|
| FC/26/2022/10.2 | To report the unspent balance under object heads 35 available with NIT Delhi as on 31.03.2022. | The members of the Finance Committee noted the unspent balance under Object Head 35 is 3376.54 Lakhs as on 31.03.2022. |
|-----------------|--|--|

| FC/26/2022/10.3 | To report the physical and financial progress of the construction work at permanent campus of NIT Delhi. | The members of the Finance Committee noted the physical and financial progress of the construction work at permanent campus of NIT Delhi as follows:-  |  |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |
|-----------------|--|--|--|--|---|--|----|----------------------|-------------------------|-----|----|----------------|-------------------------|-----|----|-------------|-------------------------|-----|----|-------------|-----|-----|----|----------------------|-----|-----|
|                 |  | <table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of Building/ Construction Package</th> <th>Physical Progress (As on date) (In % age)</th> <th>Financial Progress (As on date) (In % age)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Mini Campus Building</td> <td>About to Complete (98%)</td> <td>95%</td> </tr> <tr> <td>2.</td> <td>Startup centre</td> <td>About to Complete (97%)</td> <td>90%</td> </tr> <tr> <td>3.</td> <td>Admin Block</td> <td>About to Complete (98%)</td> <td>97%</td> </tr> <tr> <td>4.</td> <td>Play Ground</td> <td>95%</td> <td>86%</td> </tr> <tr> <td>5.</td> <td>External Development</td> <td>88%</td> <td>80%</td> </tr> </tbody> </table> | S. No.                                     | Name of Building/ Construction Package | Physical Progress (As on date) (In % age) | Financial Progress (As on date) (In % age) | 1. | Mini Campus Building | About to Complete (98%) | 95% | 2. | Startup centre | About to Complete (97%) | 90% | 3. | Admin Block | About to Complete (98%) | 97% | 4. | Play Ground | 95% | 86% | 5. | External Development | 88% | 80% |
| S. No.          | Name of Building/ Construction Package   | Physical Progress (As on date) (In % age)  | Financial Progress (As on date) (In % age) |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |
| 1.              | Mini Campus Building   | About to Complete (98%)  | 95%  |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |
| 2.              | Startup centre   | About to Complete (97%)  | 90%  |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |
| 3.              | Admin Block  | About to Complete (98%)  | 97%  |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |
| 4.              | Play Ground  | 95%  | 86%  |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |
| 5.              | External Development   | 88%  | 80%  |  |   |  |    |                      |                         |     |    |                |                         |     |    |             |                         |     |    |             |     |     |    |                      |     |     |

|                 |   |  |
|-----------------|---|--|
| FC/26/2022/10.4 | To report and ratify the payments made to NBCC for the construction of various location of permanent campus of NIT Delhi. | The members of the Finance Committee noted and ratified the payments made to NBCC amounting to Rs.7,19,26,629/- for the construction of Mini Campus and Start-up Centre from 22.12.2021 to 11.04.2022. |
|-----------------|---|--|

|                 |   |   |
|-----------------|---|---|
| FC/26/2022/10.5 | To report the Memorandum of Understanding signed between National Institute of Technology, Delhi and M/s Telecommunications Consultants India Limited for the construction of Phase 1B. | The members of the Finance Committee noted the Memorandum of Understanding signed between National Institute of Technology, Delhi and M/s Telecommunications Consultants India Limited for the construction of Phase 1B on 31 <sup>st</sup> March, 2022 consists of Academic Building, Hostel Building, External Development Work, Residential Tower, Director Residence. |
|-----------------|---|---|

|                 |  |  |
|-----------------|--|--|
| FC/26/2022/10.6 | To report the extension of MoU executed between NIT Delhi and NBCC for phase-1A works. | The members of the Finance Committee noted the extension of MoU executed between NIT Delhi and NBCC for Phase 1A works upto 08 <sup>th</sup> June, 2022. |
|-----------------|--|--|

|                 |  |  |
|-----------------|--|--|
| FC/26/2022/10.7 | To report and inform about the transaction audit conducted for the accounts of NIT Delhi for period from 2015-16 to 2020-21. | The members of the Finance Committee noted the transaction audit conducted for the accounts of NIT Delhi for period from 2015-16 to 2020-21 on 03.01.2022 to 12.01.2022 and the inspection report received by the Institute from CAG of India vide letter F.No.AMG-I/IR/1/NIT/2021-22/1533 dated 11.02.2022. |
|-----------------|--|--|

|                 |   |  |
|-----------------|---|--|
| FC/26/2022/10.8 | To report the extension of rent agreement between NIT Delhi and NILERD. | The members of the Finance Committee noted the extension of agreement between NIT Delhi and NILERD upto 31.12.2023 for residential area with one additional Type V Quarter, mess area, server room and academic block (above staircase area for hostel purpose). |
|-----------------|---|--|



**Chairperson-cum-Director**



**Member Secretary**