

राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली



NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संस्थान)

(An autonomous Institute under the Aegis of Ministry of HRD, Govt. of India)

Sector A-7, Institutional Area, Narela, Delhi-110040, INDIA

Tele: 011-33861005-06, Fax: +9111-27787503

Website: www.nitdelhi.ac.in

Ref No.: NITD/ACAD/AN/2019/05

Date: 21-01-2019

NOTICE

Subject: Performa for Application of 5 Working days Relaxation for UG Students under norms nos. 7(i) and (ii) of Institute's UG Rules and Regulations

Following revised modality of implementation of maximum 5 working days relaxation of attendance for UG students under norms nos. 7 (i) and (ii) of Institute's UG rules and regulations is now considered.

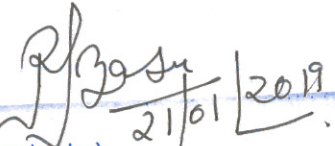
(a) Student's application in attached Performa only (duly signed and duly verified by the concerned authority) will be considered now onwards regarding above-mentioned subject.

(b) Students will submit their respective application on or before the 7 days completion of semester, at least, at Academics Office.

(c) No individual faculty members now onwards have to mark any attendance due to such official participation of UG students prior approved by Competent Authority, in official Institute assignments, outside the Institute only.

(d) Such relaxation of above attendance might be taken care of only by the Office of Dean Academics, while releasing the notification for list of short attendance of a particular semester, with final recommendation of competent authority.

This issues with the approval from Competent Authority only.


Dean (Academics)
National Institute of Technology Delhi
Narela, Delhi-110040
Dean Academics (I/c)

Copy To:

1. PS to Director (for kind Information)
2. PS to registrar (for kind Information)
3. All Students (through email)
4. All Faculty members and department/ section heads (through email)
5. Office of Dean Student Welfare
6. Academics Section (for record)

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Performa for Application of 5 Working days Relaxation (UG Students)

(as per the pt. nos. 7(i) and (ii) of Institute's UG Rules and Regulations)

Name of the Student:

Roll No.:

Year:

Semester:

Branch/ Department:

Summary of 5 Working Days allotted for Institute Assignment with prior Approval:

S. No.	Date	Course Code	Course	Purpose of Visit	Signature of Concerned Dean/ Head/ Section Head

(Signature of the Student)

**** Note****

1. Proper office order of concerned head of the departments/ sections regarding Institute assignment for students must be attached with this application form.

2. This application along with relevant document should be submitted in Academics Office on or before the last week of the completion of the semester at least.
