## राष्ट्रीय प्रौद्योगिकी संस्थान दिल्ली



#### NATIONAL INSTITUTE OF TECHNOLOGY DELHI

(**मानव संसाधन विकास मंत्रालय**. भारत सरकार के अधीन एक स्वा**यत्तरांस्था**न)

(An autonomous Institute under the Aegis of Ministry of HRD, Govt. of India)

सेक्टरए-७, इन्स्टिट्शनलएरिया, नरेला, दिल्ली-११००४०,भारत/Sector A-7, Institutional Area, Narela, Delhi-110040,दुरभाष/Tele:

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# Procedure for Submission of Authenticated Annual Family Income Certificate in Every Financial Year Prior to the Registration (Autumn Semester) in Every Academic Year...reg..

As per the direction of Govt. of India, submission of Annual Family Income Certificate by the students is mandatory in every financial year and well in advance of the Autumn Semester registration. The last date of submission of such an annual income certificate is also mentioned in the Academic Calendar for every year.

#### Genesis:

- (a) Submission of authenticated Annual Family Annual Income certificate for the concerned student is a mandatory activity in every financial year (FY).
- (b) The self attested authenticated document must be submitted as per the deadline mentioned in the Institute's Academic Calendar published or well prior to the Autumn Semester registration, every year to the Academics Section.
- (c) The list of minimum designation of issuing authority for family income certificate in various states/ UTs, is attached herewith in the last 2 pages of the Gazetted notification [Ref No.: 11021/14/2019-Sch dated July 17, 2019] by the Govt. of India. (enclosed)
- (d) Notary issued in above regard will not be considered under any circumstances.

#### **Eligible Students for Submission of Family Annual Income Certificate:**

- (a) Only General and OBC category students have to submit authenticated annual family income certificate, not any other category student.
- (b) All PH candidates, including General –PH candidates do not have to submit authenticated annual family income certificates.
- (c) General and OBC students with family income "Less than 1 Lac" and income "Between 1 to 5 Lac" only have to submit authenticated annual family income certificates. It is not applicable for students having family annual income "More than 5 Lac".
- (d) Even if your issued certificate has validity more than 1 year, then also the same certificate to be submitted as long as it's validity remains authenticated.

#### Mode of Submission:

Self attested Hard copy at the Office of Academics Section.

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Self attested soft copy to email (<u>academics@nitdelhi.ac.in</u>).

### INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

in the remaining Islands  19. Madhya Prade4sh  20. Maharashtra  21. Manipur  22. Meghalaya  23. Mizoram  24. Nagaland  24. Nagaland  25. Odisha  26. Punjab  27. Pondicherry  28. Rajasthan  in the remaining Islands  Tahsildar/Naib Tahsildar  Tahsildar  District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  CRO (Tehsildar/Naib Tehsildar concerned)  Tehsildar  Tehsildar	Sr. No.	State/Union Territory	Income Certificate Issuing Authority
3. Arunachal Pradesh 4. Assam 5. Bihar 6. Chandigarh 7. Chhattisgarh 8. Daman & Diu & Dadra & Nagar Haveli 9. Delhi 10. Goa 11. Gujarat 12. Haryana 12. Haryana 13. Himachal Pradesh 14. Jammu & Kashmir 15. Jharkhand 16. Karnataka 17. Kerala 17. Kerala 18. Jharkhand 19. Delby Divisional Magistrates 19. District Collector/Depurt Collector/Asstt. Collector/Prant Officer/Mamlattata 11. Gujarat 12. Haryana 13. Himachal Pradesh 14. Jammu & Kashmir 15. Jharkhand 16. Karnataka 17. Kerala 18. Lakshadweep 19. Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands 19. Madhya Prade4sh 19. Madhya Prade4sh 19. Madhya Prade4sh 20. Maharashtra 21. Manipur 22. Meghalaya 23. Mizoram 24. Nagaland 25. Odisha 26. Punjab 27. Pondicherry 28. Rajasthan 29. Sikkim 29. Sikkim 29. Sikkim 29. Sikkim 29. Deputy Commissioner of Respective Districts 20. Tamil Nadu 20. Zonal Deputy Tehsildar 21. Tripura 22. Deputy Commissioner of Respective Districts 23. Mizoram 24. Nagaland 25. Odisha 26. Punjab 27. Pondicherry 28. Rajasthan 39. Tamil Nadu 29. Jiri Pradesh 20. Deputy Commissioner of Respective Districts 30. Tamil Nadu 31. Tripura 30. Tamil Nadu 31. Tripura 32. Uttar Pradesh 33. Tensildar 34. Tensildar 34. Tensildar 35. Deputy Commissioner of Respective Districts 36. Tensildar 37. Tensildar 38. Tensildar 39. Tensildar	1.	Andaman & Nicobar	Tahsildar
4. Assam Revenue Circle Officers  5. Bihar Circle Officer of Circle Office  6. Chandigarh Sub Divisional Magistrates  7. Chhattisgarh Naib Tahsildar  8. Daman & Diu & Dadra & Nagar Haveli Mamiatdar, Daman and Mamlatdar, Diu  9. Delhi SDM of Govt of NCT of Delhi  10. Goa Mamlatdar of all Talukas  11. Gujarat District Collector/Depurt Collector/Asstt. Collector/Prant Officer/Mamlatdar  12. Haryana CRO (Tehsildar/Naib Tehsildar concerned)  13. Himachal Pradesh Tahsildar of Revenue Department  14. Jammu & Kashmir Sub Divisional Magistrate (not below the rank of Tahsildar)  15. Jharkhand Sub Divisional Officer in each District  16. Karnataka Tahsildar  17. Kerala Village Officers  18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh Tahsildar Tahsildar  20. Maharashtra Tahsildar  21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar  29. Sikkim Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	2.	Andhra Pradesh	Tahsildar
5. Bihar Circle Officer of Circle Office 6. Chandigarh Sub Divisional Magistrates 7. Chhattisgarh Naib Tahsildar 8. Daman & Diu & Dadra & Nagar Haveli Mamiatdar, Daman and Mamlatdar, Diu 9. Delhi SDM of Govt of NCT of Delhi 10. Goa Mamlatdar of all Talukas 11. Gujarat District Collector/Depurt Collector/Asstt. Collector/Prant Officer/Mamlatdar 12. Haryana CRO (Tehsildar/Naib Tehsildar concerned) 13. Himachal Pradesh Tahsildar of Revenue Department 14. Jammu & Kashmir Sub Divisional Magistrate (not below the rank of Tahsildar) 15. Jharkhand Sub Divisional Officer in each District 16. Karnataka Tahsildar 17. Kerala Village Officers 18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands 19. Madhya Prade4sh Tahsildar 20. Maharashtra Tahsildar 21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM 22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others 23. Mizoram District Magistrate or any other officers authorized by District Magistrate or District Magistrate (Discovered) Tehsildar Poputy Tehsildar CRO (Tehsildar/Naib Tehsildar Concerned) 27. Pondicherry Tehsildar Deputy Deputy Commissioner of Respective Districts 30. Tamil Nadu Deputy Commissioner of Respective Districts	3.	Arunachal Pradesh	District Magistrate & Collector
6. Chandigarh 7. Chhattisgarh 8. Daman & Diu & Dadra & Nagar Haveli 9. Delhi 10. Goa 11. Gujarat 11. Gujarat 12. Haryana 13. Himachal Pradesh 14. Jammu & Kashmir 15. Jharkhand 16. Karnataka 17. Kerala 18. Lakshadweep 19. Deputy Collector in each District 19. Madhya Prade4sh 19. Mahigur 19. Mahigur 19. Mahigur 10. Goa 10. Grey of NCT of Delhi 10. Goa 11. Gujarat 12. Haryana 13. Himachal Pradesh 14. Jammu & Kashmir 15. Jharkhand 16. Karnataka 17. Kerala 18. Lakshadweep 19. Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands 19. Madhya Prade4sh 20. Maharashtra 21. Manipur 22. Meghalaya 22. Meghalaya 23. Mizoram 24. Nagaland 25. Odisha 26. Punjab 27. Pondicherry 28. Rajasthan 29. Sikkim 29. Sikkim 20. Tamil Nadu 20. Tamil Nadu 20. Zonal Deputy Tehsildar 21. Sub Divisional Officer in each District 22. Megastrate or any other officers authorized by District Magistrate 24. Nagaland 25. Odisha 26. Punjab 27. Pondicherry 28. Rajasthan 29. Sikkim 29. Sikkim 20. Deputy Commissioner of Respective Districts 30. Tamil Nadu 30. Tamil Nadu 30. Tamil Nadu 30. Tamil Nadu 31. Tripura 30. Uttar Pradesh 31. Tripura 32. Uttar Pradesh 32. Uttar Pradesh 33. Tehsildar 34. Tehsildar 34. Tehsildar 35. Deputy Commissioner of Respective Districts 36. Uttar Pradesh 37. Tehsildar 38. Deputy Commissioner of Respective Districts 39. Uttar Pradesh	4.	Assam	Revenue Circle Officers
7. Chhattisgarh  8. Daman & Diu & Dadra & Nagar Haveli  9. Delhi  10. Goa  Mamiatdar, of all Talukas  11. Gujarat  Collector/Parnt Officer/Mamiatdar  Collector/Parnt Officer/Mamiatdar  12. Haryana  13. Himachal Pradesh  14. Jammu & Kashmir  15. Jharkhand  16. Karnataka  17. Kerala  Village Officers  18. Lakshadweep  Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh  20. Maharashtra  Tahsildar  Tahsildar  Tahsildar  Tahsildar  District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  Angaland  Py. Oammissioners and Sub-Divisional Officers (C)  Exployer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  Py. Oadsha  Revenue Officers  CRO (Tehsildar/Naib Tehsildar  CRO (Tehsildar/Naib Tehsildar Concerned)  Tehsildar  Pondicherry  Tehsildar  Pondicherry  Tehsildar  District Magistrate (Block Development Officers, Rural Management & Development Deptt)  Tehsildar  Deputy Commissioner of Respective Districts  CRO (Tehsildar)  District Magistrate (Block Development Deptt)  Deputy Commissioner of Respective Districts	5.	Bihar	Circle Officer of Circle Office
7. Chhattisgarh  8. Daman & Diu & Dadra & Nagar Haveli  9. Delhi  10. Goa  Mamiatdar, of all Talukas  11. Gujarat  Collector/Parnt Officer/Mamiatdar  Collector/Parnt Officer/Mamiatdar  12. Haryana  13. Himachal Pradesh  14. Jammu & Kashmir  15. Jharkhand  16. Karnataka  17. Kerala  Village Officers  18. Lakshadweep  Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh  20. Maharashtra  Tahsildar  Tahsildar  Tahsildar  Tahsildar  District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  Angaland  Py. Oammissioners and Sub-Divisional Officers (C)  Exployer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  Py. Oadsha  Revenue Officers  CRO (Tehsildar/Naib Tehsildar  CRO (Tehsildar/Naib Tehsildar Concerned)  Tehsildar  Pondicherry  Tehsildar  Pondicherry  Tehsildar  District Magistrate (Block Development Officers, Rural Management & Development Deptt)  Tehsildar  Deputy Commissioner of Respective Districts  CRO (Tehsildar)  District Magistrate (Block Development Deptt)  Deputy Commissioner of Respective Districts	6.	Chandigarh	Sub Divisional Magistrates
9. Delhi SDM of Govt of NCT of Delhi 10. Goa Mamlatdar of all Talukas District Collector/Popurt Collector/Asstt. Collector/Prant Officer/Mamlatdar 12. Haryana CRO (Tehsildar/Naib Tehsildar concerned) 13. Himachal Pradesh Tahsildar of Revenue Department 14. Jammu & Kashmir Sub Divisional Magistrate (not below the rank of Tahsildar) 15. Jharkhand Sub Divisional Officer in each District 16. Karnataka Tahsildar Tahsildar 17. Kerala Village Officers 18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands 19. Madhya Prade4sh Tahsildar Tahsildar 20. Maharashtra Tahsildar District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others 23. Mizoram District Magistrate or any other officers authorized by District Magistrate 24. Nagaland Dy. Commissioners and Sub-Divisional Officers (C) 25. Odisha Revenue Officers 26. Punjab CRO (Tehsildar/Naib Tehsildar concerned) 27. Pondicherry Tehsildar Pehsildar Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.) 30. Tamil Nadu Zonal Deputy Tehsildar 31. Tripura Deputy Commissioner of Respective Districts 32. Uttar Pradesh Tehsildar	7.	Chhattisgarh	Naib Tahsildar
10.   Goa   Mamlatdar of all Talukas	8.	Daman & Diu & Dadra & Nagar Haveli	Mamiatdar, Daman and Mamlatdar, Diu
11. Gujarat District Collector/Depurt Collector/Asstt. Collector/Prant Officer/Mamlatdar  12. Haryana CRO (Tehsildar/Naib Tehsildar concerned)  13. Himachal Pradesh Tahsildar of Revenue Department  14. Jammu & Kashmir Sub Divisional Magistrate (not below the rank of Tahsildar)  15. Jharkhand Sub Divisional Officer in each District  16. Karnataka Tahsildar  17. Kerala Village Officers  18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh Tahsildar  20. Maharashtra Tahsildar  21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	9.	Delhi	SDM of Govt of NCT of Delhi
Collector/Prant Officer/Mamlatdar     12. Haryana   CRO (Tehsildar/Naib Tehsildar concerned)     13. Himachal Pradesh   Tahsildar of Revenue Department     14. Jammu & Kashmir   Sub Divisional Magistrate (not below the rank of Tahsildar)     15. Jharkhand   Sub Divisional Officer in each District     16. Karnataka   Tahsildar     17. Kerala   Village Officers     18. Lakshadweep   Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands     19. Madhya Prade4sh   Tahsildar     20. Maharashtra   Tahsildar     21. Manipur   District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM     22. Meghalaya   Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others     23. Mizoram   District Magistrate or any other officers authorized by District Magistrate     24. Nagaland   Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)     25. Odisha   Revenue Officers     26. Punjab   CRO (Tehsildar/Naib Tehsildar concerned)     27. Pondicherry   Tehsildar     28. Rajasthan   Tehsildar     29. Sikkim   Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)     30. Tamil Nadu   Zonal Deputy Tehsildar     31. Tripura   Deputy Commissioner of Respective Districts     32. Uttar Pradesh   Tehsildar     33. Tehsildar   Tehsildar     34. Tehsildar   Tehsildar     35. Tehsildar   Tehsildar     36. Tehsildar   Tehsildar     37. Tehsildar   Tehsildar     38. Tehsildar   Tehsildar     39. Tehsildar   Tehsildar     30. Tehsildar   Tehsildar     31. Tehsildar   Tehsildar     32. Uttar Pradesh   Tehsildar     33. Tehsildar   Tehsildar     34. Tehsildar   Tehsildar     35. Tehsildar   Tehsildar     36. Tehsildar   Tehsildar     37. Tehsildar   Tehsildar     38. Tehsildar   Tehsildar     39. Tehsildar   Tehsildar     30. Tehsildar   Tehsildar     31. Tehsildar   Tehsildar     32. Uttar Pradesh   Tehsildar     33. Tehsildar   Tehsildar     34. Tehsildar   Tehsildar     35. Tehsildar   Tehsildar     36. Tehsildar   Tehsildar	10.	Goa	Mamlatdar of all Talukas
13. Himachal Pradesh	11.	Gujarat	, <u> </u>
14. Jammu & Kashmir  Sub Divisional Magistrate (not below the rank of Tahsildar)  15. Jharkhand  Sub Divisional Officer in each District  16. Karnataka  Tahsildar  17. Kerala  Village Officers  18. Lakshadweep  Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh  Tahsildar  20. Maharashtra  Tahsildar  21. Manipur  District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya  Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram  District Magistrate or any other officers authorized by District Magistrate  24. Nagaland  Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha  Revenue Officers  26. Punjab  CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry  Tehsildar, Deputy Tehsildar  28. Rajasthan  Tehsildar  Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu  Zonal Deputy Tehsildar  Deputy Commissioner of Respective Districts  32. Uttar Pradesh  Tehsildar	12.	Haryana	CRO (Tehsildar/Naib Tehsildar concerned)
Tahsildar)  15. Jharkhand Sub Divisional Officer in each District  16. Karnataka Tahsildar  17. Kerala Village Officers  18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh Tahsildar/Naib Tahsildar  20. Maharashtra Tahsildar  21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	13.	Himachal Pradesh	Tahsildar of Revenue Department
16. Karnataka Tahsildar 17. Kerala Village Officers 18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands 19. Madhya Prade4sh Tahsildar 20. Maharashtra Tahsildar 21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM 22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others 23. Mizoram District Magistrate or any other officers authorized by District Magistrate 24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C) 25. Odisha Revenue Officers 26. Punjab CRO (Tehsildar/Naib Tehsildar concerned) 27. Pondicherry Tehsildar 28. Rajasthan Tehsildar 29. Sikkim Special Executive Magistrate (Block Development Officers, Rural Management & Deptt.) 30. Tamil Nadu Zonal Deputy Tehsildar 31. Tripura Deputy Commissioner of Respective Districts 32. Uttar Pradesh Tehsildar	14.	Jammu & Kashmir	• `
17.KeralaVillage Officers18.LakshadweepDeputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands19.Madhya Prade4shTahsildar/Naib Tahsildar20.MaharashtraTahsildar21.ManipurDistrict Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM22.MeghalayaEmployer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others23.MizoramDistrict Magistrate or any other officers authorized by District Magistrate24.NagalandDy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)25.OdishaRevenue Officers26.PunjabCRO (Tehsildar/Naib Tehsildar concerned)27.PondicherryTehsildar, Deputy Tehsildar28.RajasthanTehsildar29.SikkimSpecial Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)30.Tamil NaduZonal Deputy Tehsildar31.TripuraDeputy Commissioner of Respective Districts32.Uttar PradeshTehsildar	15.	Jharkhand	Sub Divisional Officer in each District
18. Lakshadweep Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands  19. Madhya Prade4sh Tahsildar Tahsildar  20. Maharashtra Tahsildar  21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar, Deputy Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh	16.	Karnataka	Tahsildar
in the remaining Islands  19. Madhya Prade4sh  20. Maharashtra  21. Manipur  22. Meghalaya  22. Meghalaya  23. Mizoram  24. Nagaland  24. Nagaland  25. Odisha  26. Punjab  27. Pondicherry  28. Rajasthan  29. Sikkim  29. Sikkim  29. Sikkim  20. Maharashtra  20. Maharashtra  21. Tahsildar  22. District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram  24. District Magistrate or any other officers authorized by District Magistrate  25. Odisha  26. Punjab  27. Pondicherry  28. Rajasthan  29. Sikkim  29. Sikkim  29. Sikkim  20. Sikkim  20. Sikkim  20. Tamil Nadu  20. Zonal Deputy Tehsildar  20. Zonal Deputy Tehsildar  21. Deputy Tehsildar  22. Deputy Tehsildar  23. Deputy Tehsildar  24. Deputy Tehsildar  25. Deputy Tehsildar  26. Deputy Tehsildar  27. Deputy Tehsildar  28. Rajasthan  29. Sikkim  29. Sikkim  20. Tamil Nadu  20. Zonal Deputy Tehsildar  20. Tamil Nadu	17.	Kerala	Village Officers
20. Maharashtra  21. Manipur  District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya  Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  24. Nagaland  Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha  Revenue Officers  26. Punjab  CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry  Tehsildar  28. Rajasthan  Tehsildar  29. Sikkim  Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu  Zonal Deputy Tehsildar  31. Tripura  Deputy Commissioner of Respective Districts  Tehsildar	18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
21. Manipur District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM  22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	19.	Madhya Prade4sh	Tahsildar/Naib Tahsildar
the rank of SDO/SDM  22. Meghalaya Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others  23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	20.	Maharashtra	Tahsildar
MP/MLA/DC/SDO Civil in case of others  District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar, Deputy Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	21.	Manipur	, , ,
23. Mizoram District Magistrate or any other officers authorized by District Magistrate  24. Nagaland Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)  25. Odisha Revenue Officers  26. Punjab CRO (Tehsildar/Naib Tehsildar concerned)  27. Pondicherry Tehsildar, Deputy Tehsildar  28. Rajasthan Tehsildar  29. Sikkim Special Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)  30. Tamil Nadu Zonal Deputy Tehsildar  31. Tripura Deputy Commissioner of Respective Districts  32. Uttar Pradesh Tehsildar	22.	Meghalaya	
24.NagalandDy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)25.OdishaRevenue Officers26.PunjabCRO (Tehsildar/Naib Tehsildar concerned)27.PondicherryTehsildar, Deputy Tehsildar28.RajasthanTehsildar29.SikkimSpecial Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)30.Tamil NaduZonal Deputy Tehsildar31.TripuraDeputy Commissioner of Respective Districts32.Uttar PradeshTehsildar	23.	Mizoram	, , , , , , , , , , , , , , , , , , , ,
26.PunjabCRO (Tehsildar/Naib Tehsildar concerned)27.PondicherryTehsildar, Deputy Tehsildar28.RajasthanTehsildar29.SikkimSpecial Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)30.Tamil NaduZonal Deputy Tehsildar31.TripuraDeputy Commissioner of Respective Districts32.Uttar PradeshTehsildar	24.	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and
27.PondicherryTehsildar, Deputy Tehsildar28.RajasthanTehsildar29.SikkimSpecial Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)30.Tamil NaduZonal Deputy Tehsildar31.TripuraDeputy Commissioner of Respective Districts32.Uttar PradeshTehsildar	25.	Odisha	Revenue Officers
27.PondicherryTehsildar, Deputy Tehsildar28.RajasthanTehsildar29.SikkimSpecial Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)30.Tamil NaduZonal Deputy Tehsildar31.TripuraDeputy Commissioner of Respective Districts32.Uttar PradeshTehsildar			
28.RajasthanTehsildar29.SikkimSpecial Executive Magistrate (Block Developmen Officers, Rural Management & Development Deptt.)30.Tamil NaduZonal Deputy Tehsildar31.TripuraDeputy Commissioner of Respective Districts32.Uttar PradeshTehsildar		·	
29. Sikkim Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.) 30. Tamil Nadu Zonal Deputy Tehsildar 31. Tripura Deputy Commissioner of Respective Districts 32. Uttar Pradesh Tehsildar			1 0
31. Tripura Deputy Commissioner of Respective Districts 32. Uttar Pradesh Tehsildar	29.		
32. Uttar Pradesh Tehsildar	30.	Tamil Nadu	Zonal Deputy Tehsildar
	31.	Tripura	Deputy Commissioner of Respective Districts
33. Uttaranchal Tehsildar/SDM/City Magistrate	32.	_	· ·
	33.	Uttaranchal	Tehsildar/SDM/City Magistrate

34.	West Bengal	1. Dist. Magistrate or -District Level
		Addl. Dist. Magistrate
		2. Sub-Divisional Officer – Sub Divisional
		Level of the concerned
		3. Block Development officer - Block
		Level of the concerned Blocks
		4. The Collector, Kolkata – Kolkata
		Municipal Corporation.
		5. The Collector, Kolkata – Student
		residing within Civil Jurisdiction of
		Hon'ble High Court, Kolkata
		6. Other areas covered in Kolkata Police
		are concerned i.e. areas over which
		collector, Kolkata does not exercise
		jurisdiction – concerned District
		magistrate or any other Officer
		Authorized by the District Magistrate
		of the respective district i. e. South 24
		Paraganas and North 24 Paraganas

<sup>\*</sup>In the remaining States/Union Territories, the Income Certificate issuing authority/ies are yet to be designated.