National Institute of Technology Delhi

(An autonomous Institute under the aegis of Ministry of Human Resource Development, Government of India)

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CLAIM FOR REIMBURSMENT UNDER STUDENT PARTICIPATION SCHEME

(FOR PRESENTING RESEARCH PAPER IN NATIONAL/INTERNATIONAL CONFERENCE)

1. a. Name of the Student:	b. Roll No.:				
2. Name and Date of Conference:	3 Account No ·				
4. Details of Expenses:		••			

Travel Details (Head Quarter- Delhi)

S. No.	Journey Mode (Train/Bus/Taxi)	Departure		Arrival			Ticket No.	Distance	Amount	
		Date	Time	From	Date	Time	From	Train/Bos/Taxi	(Km.)	(in Rs.)
	•		•		•	•	•	Tot	al (in words)	

4. (a) Total Travelling Expenses in Rs.
4. (b) Registration Fee

4. (c) D.A. (Days of conference + Travel days)* Rs. 250

Total Amount Payable/Receivable

Certificates

- 1. This claim is presented for the first time.
- 3. Detail of paper presentation (certificate) is enclosed.
- 5. Certificate for experience sharing in the department is enclosed.

- 2. No free lodging and boarding was provided by the organization.
- 4. Approval letter in original is enclosed.
- 6. Bills against the claim 4(a) to 4(c) are enclosed.

(Signature of the student)

For Office Use