

CERTIFICATE OF REGISTRATION

UNDER THE SOCIETIES REGISTRATION ACT XXI OF 1860

Registration No. S/12/spm/nul/Society 2010

	I, here	by certif	y that _	JATIONA	L 2N.	S71707	TE OF	TECHN	06047
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	Given	under m	ny hand	at Delhi	on thi	s <u>02</u>	day of	JUN	€
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Fee of Rs. 50/- paid

Seal

REGISTRAR OF SOCIETIES

DELHI

(AJAY KUMAR)

REGISTRAR OF SOCIETIES

DISTRICT NORTH-WEST

GOVT. OF NCT OF DELHI

Registrar of Society Disit. North - West Govt. of Delhi

^{*} This document certifies registration under The Societies Registration Act, 1860. However, any Government department or any other association / person may kindly make necessary verification (on their own) of the assets and liabilities of the society before entering into any contract / agreement with them.

The Registral of Snatety Dieti-Korthwest Kanjawala Delli-85

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(ii) List of Bog

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(iv) objects

(V) nembership of the society.

(VI) Finance committee members

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vn/26/05/10. (RAMESH CHANDER) Dy. Director (SB) Dite of Try, and Technical Education, Pritompura Now Della -- 1/0088 Phone No. 9911513432/27321772.

MEMORANDUM OF ASSOCIATION

1. PREAMBLE

WHEREAS the Government of India is desirous of setting up an autonomous Centrallyfunded Institutions in the NCT of Delhi by the name of National Institute of Technology, Delhi in order to integrate education in engineering, technology, management and social science, fostering research of a high order in these areas and to create a cadre of highly competent and trained manpower.

AND WHEREAS it is considered expedient to provide it a legal entity by getting it registered under the Delhi Societies Registration Act, in order to achieve the aforesaid objectives.

2. NAME OF THE SOCIETY OF SNATIONAL INSTITUTE OF TECHNOLOGY,
DELHI.

3. ADDRESS OF THE OFFIGE OF THIS SOCIETY

National (distitute of Technology, Delhi, Office of the Principal Secretary (Technical Education) Government of NCT of Delhi, Delhi.

The Whole of India

4. AREA OF OPERATION

OBJECTS OF THE SOCIETY

The objects for which the Society is established are:

(i)	to establish a	and to carry on	the admi	nistration	and man	ageme	ent of th	e Nation	al Institute
of	Technology,		_ (Delhi)	hereinafte	er called	the 'In	istitute' d	of whose	functions
sh	all be :								-

- a) to create centre of excellence for imparting quality undergraduate, postgraduate, doctoral and postdoctoral education in engineering, technology, management and social sciences and to provide for instruction and research in such branches of engineering, technology, management and social sciences, applied sciences and applied arts, as the Institute may think fit, and for the advancement of learning and dissemination of knowledge in such branches;
- b) to hold examinations and grant academic awards and distinctions or titles to persons;
- c) to confer honorary awards or other distinctions;
- d) to fix and demand such fees and other charges as may be laid down in the rules and bye-laws;

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- e) to establish, maintain and manage halls and hostels for the residence of students:
- to supervise and control the residence, to regulate the discipline of students of the Institute and to make arrangements for promoting their health; general welfare and cultural and corporate life;
- g) to provide for the maintenance of units of the National Cadet Corps for the students of the Institute;
- h) to create a cadre of high caliber faculty members along with a band of expert administrative, technical and ministerial personnel and to make appointments thereto in accordance with rules and bye-laws;
- to co-operate with educational or other institutions in any part of the world by exchange of teachers, scholars and generally in such manner as may be conducive to their common objects;
- j) to institute and award fellowships, scholarships, prizes and medals in accordance with the rules and bye-laws;
- k) to create national level research and development centres and data base centre with special emphasis on research and consultancy work in the field of engineering, technology, management and social science;

to create nodal centre for mentioning other engineering, technology, management artistical sciences institutions in the respective regions;

- m) to establish, equip and maintain any laboratory, research centre, data bank, library, museum, workshop, centre, ogranisation, and such other facilities as are necessary
- n) to levy fees or other charges for training and/or other services / facilities provided by the Institute at such nominal or other rates as specified by the Board;
- o) to prepare, print, publish, issue, acquire and circulate books, papers, periodicals, exhibits, films, slides, video tapes, circulars, and engage in other literary activities connected with or having a bearing on the objects of the Institute;
- p) to proactively forge and evolve strong symbiotic relationships with colleges, universities, research and development laboratories and Institutions, science research agencies and industries in India or abroad, with a view to network and complement infrastructural facilities and human resources;
- q) to generate, protect and exploit significant intellectual properties through its core and sponsored research programmes in areas of basic and applied science that have potential in evolving cutting edge technology; and
- r) to develop and establish campus / campuses in pursuance to the above objectives, anywhere in India.
- (ii) to make rules and bye-laws for the conduct of the affairs of the Society and to add to amend, vary or rescind them from time to time with the approval of the Central Government;
- (iii) to obtain or accept grants, subscriptions, donations, gifts, bequests from Governments, Corporations, Trusts or any persons for the purposes of the Society;

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- to maintain a fund to which shall be credited :
 - a) all moneys provided by the Central Government;
 - b) all fees and other charges received by the Society;
 - c) all moneys received by the Society by way of grants, gifts, donations, benefactions. bequests or transfers; and
 - d) all moneys received by the Society in any other manner or from any other sources.
- (v) to deposit all moneys credited to the fund in such Banks or to invest them in such manner as the Society may with the approval of the Central Government, decide;
- (vi) to meet the expenses of the Society including expenses incurred in the exercise of its powers and discharge of its functions, out of the fund;
- to prepare and maintain proper accounts and other relevant records and to prepare an (vii) annual statement of accounts including the balance sheet of the Society in such form as may be prescribed by the Central Government in consultation with the Comptroller and Auditor-General of India;
- The Society shall submit annually within six months the closing of the previous financial (viii) year, to the Central Government in the Ministry of Human Resource Development (Department of Higher Education), a report on the working of the Institute in the previous year and it is duly approved by the Board;
- (ix) to forward annually to the Central Government the accounts of the Society as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf together with the Audit Report thereon and it is duly approved by the Board;
- to acquire and hold property provided that prior approval of the Central Government is (x) obtained in the case of acquisition of immoveable property;
- (xi) to deal with any property (moveable and immoveable) belonging to or vested in the Society in such manner as the Society may deem fit for advancing its objects provided that prior approval of the Central Government is obtained for transfer of any immoveable property;
- to constitute such committee or committees as it may deem fit; (xii)
- to delegate all or any of its powers to the Board of Governors of the Institute or to any of (xiii) Unithe committee or committees constituted by it,

- to do all such things as may be necessary, incidental or conductive to the attainment of (xiv) all or any of the objects of the Society:
- to establish consultancy and know-how transfer cells for effective linkages with the (xv)users; and
- to file patents and generate, register and secure intellectual property and to take (xvi) decisions about commercialization of the same in pursuance of the objectives of the Society.

6. INSTITUTE TO BE OPEN TO ALL:

The Institute shall be open to the persons of either sex, and of whatever race, creed, caste of class, and no test or condition shall be imposed as to religious belief or profession in admitting students or appointing members, teachers and other staff of the Institute. No benefaction shall be accepted by the Society which, in its opinion, involves condition of obligations opposed to the spirit and object of this paragraph.

BOARD OF GOVERNORS: 7.

The administration of the Society has been entrusted to a Board of Governors (BoG), the first members of which are as hereunder:

	S.No. Name		Address and occupation				
	1. Ms. Vibha Puri Das		Secretary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.				
Ĭ	2.	Prof. Y.V. Rao	Director, National Institute of Technology - Delhi.				
	3.	3. Shri Principal Secretary (Technical Ed Government of NCT of Delhi, Delhi.					
	4.	Shri S.K. Ray	Additional Secretary and Financial Advisor, Ministry of Human Resource Development, Shastri Bhawan, New Delhi.				
	5.	Shri N.K. Sinha	Joint Secretary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.				
	6. Shri N. Mohan Das D		Deputy Educational Adviser (T), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.				
	7.	Shri Harvinder Singh	Deputy Secretary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.				
	8.	Dr. D.K. Paliwal	Deputy Educational Adviser, MHRD, Shastri Bhawan & Member Secretary (In-charge) – AIC E, New Delhi.				

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8. We, the undersigned, whose names, occupations and addresses are as hereunder, do associate ourselves into this Society and want to get this Society registered under the DelhiSocieties Registration Act, 1860:-

S.No.	Name	Occupation & Address	Signatures
1.	Ms. Vibha Puri Das	Secretary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	1
2.	Prof. Y.V. Rao	Director, National Institute of Technology - Delhi.	Uni-
3.	Shri Anaud Phakush	Government of NCT of Delhi, Delhi.	Shums
4.	Shri S.K. Ray	Additional Secretary and Financial Advisor, Ministry of Human Resource Development, Shastri Bhawan, New Delhi.	Socran
5.	Shri N.K. Sinha OF SOCIA	Joint Secretary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	Alaska.
6.	Shri N. Mohan Das	Deputy Educational Adviser (T), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	Mananda V
7.	Shri Haryinder Singh	Deputy Secretary (NITs), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	dis
8.		Deputy Educational Adviser, Ministry of Human Resource Development, Shastri Bhawan & Member Secretary (In-charge) – AICTE, New Delhi.	D.K-Balin

We, the undersigned, certify that we know the above signatories and they have marked their signatures before us. We also declare that we are not Members of the Society.

Witnesses

1. Signatures :

(Name, Occupation & Address)

ा गुला काराए/D.K. SHAWSAF an में प्रकारणार/Asaft Edu. Advisor च. सं. वि. मन्त्रालय/Min. of H. R. D. स्कूल शिक्षा और पालपता विभाग D/o School Education & Literacy नर्ज टिल्ली/New Delhi 2. Signatures:

(Name, Occupation & Address)

्ट. K. BANDED Secretary प्राप्त कि महात्या (Min. of P. 10. D. प्राप्त किसी किसीए/Ora High Edge Shadhi Banning हिल्ली/Hen Dalhi नाक्का

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RULES AND REGULATIONS

In the matter of the Delhi Society Registration Act, 1860 being an Act for the Registration of literary, scientific and charitable societies, and

In the herein	matter after ref	of the National Institute Technology, (Delhi) Society, ferred to as the 'Society'
1)	The	name of the Society is The National Institute of Technology,(Delhi) Society.
2)	Secret	egistered office of the Society shall be situated at the Office of the Principal tary (Technical Education), Government of NCT of Delhi, Delhi;
3)	DEFIN	IITIONS: - In these Rules, unless the context otherwise requires.
	(a)	'Society' means the National Institute of Technology, (Delhi) Society;
	(b)	'Institute' means the National Institute of Technology, Delhi;
	(c)	'Chairman' means the Chairman of the Society and the Board of Governors;
	(d)	'Member-Secretary' means the Member-Secretary of the National Institute of Technology, Delhi and its Board of Governors;
	(e)	'Board' means the Board of Governors of National Institute of Technology, Delhi;
	(f)	'Director' means the Director, National Institute of Technology, Delhi;
	(g)	'Registrar' means the Registrar, National Institute of Technology, Delhi;
	(h)	'Finance Committee' means the Finance Committee;
	(i)	Building and Works Committee means the Building and Works Committee;
	(j)	'Committees' means Committees of the Board;
	(k)	'Central Government' means the Government of India;
	(1)	'Academic Council' means the Academic Council of the Institute;
	(m)	'Dean' means the Head of a Department or Centre, by whatever name called, means the person appointed to head the Department or Centre / Dean of a Institute of Programmes; and
	(n)	"Rules' means rules of the Institute.
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4) AUTHORITIES OF THE INSTITUTION:

The following shall be the authorities of the Institute:

- a) The Board of Governors.
- b) The Chairman
- c) The Director
- d) The Registrar
- e) Finance Committee
- f) Building and Works Committee
- g) Academic Council
- h) Such other authorities including but not limited to Committee(s) appointed or nominated by the Board.

5) OBJECTS OF THE SOCIETY

The objects for which the Society is established are:

- to establish and to carry on the administration and management of the National Institute of Technology, Delhi hereinafter called the Institute', functions of which shall include-
 - a) to create centre of excellence for imparting quality undergraduate, postgraduate, doctoral and postdoctoral education in engineering, technology, management and social sciences to provide for instruction and research in such branches of engineering, technology, management and social sciences, applied sciences and applied arts, as the Institute may think fit, and for the advancement of learning and dissemination of knowledge in such branches;
 - b) to hold examinations and grant academic awards and distinctions or degrees, diploma titles to persons;
 - c) to confer honorary awards or other distinctions;
 - d) to fix and demand such fees and other charges as may be laid down in the rules and bye-laws;
 - e) to establish, maintain and manage halls and hostels for the residence of students;
 - to supervise and control the residence, to regulate the discipline of students of the Institute and to make arrangements for promoting their health; general welfare and cultural and corporate life;

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- g) to provide for the maintenance of units of the National Cadet Corps for the, students of the Institute;
- h) to create a cadre of high caliber faculty members along with a board of administrative, technical and ministerial presence and to make appointments thereto in accordance with rules and bye-laws;
- to co-operate with educational or other institutions in any part of the world by exchange of teachers, scholars and generally in such manner as may be conducive to their common objects;
- j) to institute and award fellowships, scholarships, prizes and medals in accordance with the rules and bye-laws;
- to create national level research and development centres and data base centre with special emphasis on research and consultancy work in the field of engineering, technology, management and social science;

I) to create nodal centre for mentioning other engineering, technology, management and social sciences institutions in the respective regions;

m) to establish, equip and maintain any laboratory, research centre, data bank, library, museum, workshop, centre, ogranisation, and such other facilities as are necessary for carrying out the projects of the Institute;

- n) to levy fees or other charges for training and/or other services / facilities provided by the Institute at such nominal or other rates as specified by the Board;
- o) to prepare, print, publish, issue, acquire and circulate books, papers, periodicals, exhibits, films, slides, video tapes, circulars, and engage in other literary activities connected with or having a bearing on the objects of the Institute;
- to proactively forge and evolve strong symbiotic relationships with colleges, universities, research and development laboratories and Institutions, science research agencies and industries in India or abroad, with a view to network and complement infrastructural facilities and human resources;
- q) to generate, protect and exploit significant intellectual properties through its core and sponsored research programmes in areas of basic and applied science that have potential in evolving cutting edge technology; and
- r) to develop and establish campus / campuses in pursuance to the above objectives, anywhere in India.
- (ii) to make rules and bye-laws for the conduct of the affairs of the Society and to add to amend, vary or rescind them from time to time with the approval of the Central Government.
- (iii) to obtain or accept grants, subscriptions, donations, gifts, bequests from Governments, Corporations, Trusts or any persons for the purposes of the Society.
- (iv) to maintain a fund to which shall be credited :-

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- a) all moneys provided by the Central Government;
- b) all fees and other charges received by the Society;
- c) all moneys received by the Society by way of grants, gifts, donations, benefactions, bequests or transfers; and
- d) all moneys received by the Society in any other manner or from any other sources.
- (v) to deposit all moneys credited to the fund in such Banks or to invest them in such manner as the Society may with the approval of the Central Government, decide.
- (vi) to meet the expenses of the Society including expenses incurred in the exercise of its powers and discharge of its functions, out of the fund.
- (vii) to prepare and maintain proper accounts and other relevant records and to prepare an annual statement of accounts including the balance sheet of the Society in such form as may be prescribed by the Central Government in consultation with the Comptroller and Auditor-General of India.

The Society shall submit annually, within six months the closing of the previous financial year, to the Central Government in the Ministry of Human Resource Development (Department of Higher Education), a report on the working of the Institute in the previous year and it is duly approved by the Board.

- to forward annually to the Central Government the accounts of the Society as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf together with the Audit Report thereon and it is duly approved by the Board.
- (x) to acquire and hold property (moveable and immoveable) provided that prior approval of the Central Government is obtained in the case of acquisition of immoveable property.
- (xi) to deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its objects provided that prior approval of the Central Government is obtained for transfer of any immoveable property.
- (xii) to constitute such committee or committees as it may deem fit.
- (xiii) to delegate all or any of its powers to the Board of Governors of the Institute or to any of the committee or committees constituted by it.
- (xiv) to do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society.
- (xv) to establish consultancy and know-how transfer cells for effective linkages with the uses;
- (xvi) to file patents and generate, register and secure intellectual property and to take decisions about commercialization of the same in pursuance of the objectives of the Society;

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MEMBERSHIP OF THE SOCIETY: 6)

The Society shall for the time being consist of the following members:-

S.No.	Name and Address	Description
1.	Secretary, Ministry of Human Resource Development,	Chairman
	Department of Higher Education, Shastri Bhawan, New Delhi.	(Ex-officio)
2.	Director, National Institute of Technology, Delhi.	Member (Ex-officio)
3.	Principal Secretary (Technical Education), Government of NCT of Delhi, Delhi.	Member (Ex-officio)
4.	Additional Secretary / Joint Secretary and Financial Advisor, Ministry of Human Resource Development, Shastri Bhawan, New Delhi.	Member (Ex-officio)
5.	Additional Secretary / Joint Secretary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi.	Member (Ex-officio)
6.	Director / Deputy Secretary (NITs), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawaff, New Delhi.	Member (Ex-officio)
7.	Deputy Sectorary, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi	Member (Ex-officio)
8.	Deputy Educational Adviser, Ministry of Human Resource Development Shastri Bhawan & Member Secretary (In- charge) – AICTE, New Delhi	Member (Ex-officio)

The Central Government may at any time appoint any other person or persons (ii) to be member or members of the Society.

The Society shall keep a roll of members and a member of the Society shall sign (iii) the roll and state therein his rank, occupation and address. No person shall be deemed to be a member, or be entitled to exercise the rights and privileges of a member unless he has signed the roll as aforesaid.

If a member of the Society shall change his address, he may notify his new (iv) address in the roll of members but if he fails to notify his new address, the address in the roll of members shall be deemed to be his address.

- Where a member of the Society becomes a member by reasons of the office he (v) holds, his membership shall terminate when he ceases to hold that office.
- A member of the Society representing a Ministry shall continue to be a member (vi) during the pleasure of the Central Government.
- Every other member (including the Chairman) not covered by sub-rules (v) and (vii) (vi) shall cease to be a member on the expiry of five years from the date of his appointment or nomination; but shall be eligible for reappointment or renomination, as the case may be.
- A member of the Society shall cease to be a member of the Society, if he shall (viii) die, resign, become of unsound mind, become insolvent or be convicted for a

criminal offence involving moral turpitude or if he is removed by the Central Government from the membership of the Society or if he (other than the Director) accepts a full-time appointment in the Institute, or if he shall not attend three consecutive meetings of the Society without leave of the Chairman.

(ix) Should any member of the Society (other than the Chairman) not be able to attend meeting of the Society or the Board, he shall be at liberty to appoint and authorize a representative to take his place at that meeting of the society or the Board and such representative shall have all the rights and privileges of a member of the Society or of the Board for that meeting only.

7) GENERAL BODY:

(i) All members of the Society shall form the General Body of the Society.

The General Body shall meet whenever the Chairman thinks fit, provided that the Chairman shall call a meeting of the General Body upon a written requisition of not less than four members.

(iii) For every meeting of the General Body, fifteen days notice shall be given.

(iv) The Chairman shall have the power to call meeting(s) on a short notice to deal with an urgent and emergent business of the Society.

Pour members of the Society shall constitute a quorum at a meeting of the General Body.

In case of difference of opinion amongst the members, the opinion of the majority shall prevail.

Each member of the General Body, including the Chairman, shall have one vote and if there shall be an equality of votes on any question to be determined by the General Body, the Chairman shall have one casting vote in addition to his vote as a member.

Every meeting of the General Body shall be presided over by the Chairman and in his absence, by a member chosen by the members present to preside ones the meeting.

Any business which may be necessary for the General Body to perform, except such as may be placed before meetings, may be carried out by circulation, among all its members and any resolution, so circulated and approved by a majority of the members signing, shall be as effectual and binding as if such resolution had been passed at a meeting of the General Body; provided that at least four members of the Society have recorded their views on the resolution.

8) INSTITUTE TO BE OPEN TO ALL:

(i) The Institute shall be open to persons of either sex, and of whatever race, creed, caste or class, and no test or condition shall be imposed as to religious belief or profession in admitting or appointing members, students, teachers, workers or in any other connection whatsoever; and

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(ii) No benefaction shall be accepted by the Society which, in its opinion, involves, conditions or obligations opposed to the spirit and object of this section.

9) ALL INCOMES / EARNINGS FROM MOVEABLE OR IMMOVEABLE ASSETS:

All incomes / earnings from moveable or immoveable assets of the Society shall be solely utilised and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever, to the present or past members of the Society or to any person claiming through anyone or more of the present or past members. No member of the Society shall have any personal claim on any moveable or immoveable assets of the Society or can make any profits whatsoever by virtue of his membership. Notwithstanding anything contained herein above, the Society shall not be debarred from making payment in good faith for remuneration to any member thereof or any other person in return for any service rendered to the Society or for Traveling Allowance, halting or other similar charges.

10) BOARD OF GOVERNORS:

The general superintendence, direction and control of the affairs of the Society and its income and property shall be entrusted to a Board of Governors of the National Institute of Technology, ______ Delhi, hereinafter called 'The Board'.

The Board shall consist of: -

(a) the Chairman, to be nominated by the Central Government;

(b) the Director, ex-officio;

one person to be nominated by the Government of each of the States comprising the zone in which the Institute is situated, from among persons who, in the opinion of that Government, are technologists or industrialists of repute;

(d) four persons having special knowledge or practical experience in respect of education, engineering or science, management and social science to be nominated by the Academic Council;

(e) two Professors of the Institute, to be nominated by the Academic Council; and

(f) Director of one of the Indian Institutes of Technology to be nominated by the Central Government.

Explanation: In this section, the expression 'zone' means a zone as for the time being demarcated by the All India Council for Technical Education for the purposes of these Rules.

(iii) Should any member of the Society (other than the Chairman) not able to attendmeetings of the Society or the Board, he shall be at liberty to appoint and authorize a representative to take his place at that meeting of the society or the

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Board and such representative shall have all the rights and privileges of a member of the Society or of the Board for that meeting only.

(iv) The names, addresses and occupations of the first members of the Governing Body of the Society (referred to in the rules and bye-laws as the Board of Governors) to which, by the rules and bye-laws of the Society, the management of its affairs is entrusted are:

SI.No.	Name and Address					
1.	Ms. Vibha Puri Das, Secretary, Ministry of Human Resource Development,					
	Department of Higher Education, Shastri Bhawan, New Delhi.					
2.	Prof. Y.V. Rao, Director, National Institute of Technology, Delhi.					
3.	Shri Anand Prakash, Principal Secretary (Technical Education), Government of					
	NCT of Delhi, Delhi.					
4.	Shri S.K. Ray, Additional Secretary & Financial Advisor, Ministry of Human					
	Resource Development, Shastri Bhawan, New Delhi.					
5.	Shri N.K. Sinha, Joint Secretary, Ministry of Human Resource Development,					
	Department of Higher Education, Shastri Bhawan, New Delhi.					
6.	Shri N. Mohan Das, Deputy Educational Adviser (T), Ministry of Human Resource					
ļ	Development, Department of Higher Education, Shastri Bhawan, New Delhi.					
7.						
	Development, Department of Higher Education, Shastri Bhawan, New Delhi.					
8	Dr. D.K. Paliwal, Deputy Educational Adviser, Ministry of Human Resource					
AR OF	Or Development, Shastri Bhawan & Member Secretary (In-charge) – AICTE, New					
	Délhip.\					

Ordinarily, the Board shall meet once in every three months and fifteen days' notice shall be given of each such meeting and a copy of the proceedings of each meeting shall be furnished to the Central Government in the Ministry of Human Resource Development (Department of Higher Education), as soon as possible after the meeting; provided that the Chairman may, whenever he thinks fit, and shall, on the written requisition of not less than two members, call a special meeting.

(vi) Six members of the Board, present in person, shall constitute a quorum at any meeting of the Board.

(vii) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.

(viii) Each member of the Board, including the Chairman, shall have one vote and, if there shall be an equality of votes on any question to be determined by the Board, the Chairman shall in addition have and exercise a casting vote,

Every meeting of the Board shall be presided over by the Chairman and, in his absence, by a member chosen by the members present to preside on the occasion.

(x) Any business which it may be necessary for the Board to perform, except such as may be placed before its meetings, may be carried out by circulation among all its members and any resolution so circulated and approved by a majority of

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the Members signing shall be as effectual and binding as if such resolution had ... been passed at a meeting of the Board:

Provided that at least six members of the Board have recorded their views on the resolution.

11) **RESIGNATIONS:**

- The Chairman may resign his office by a letter addressed to the Central Government and his resignation shall take effect from the date on which it is accepted by the Central Government.
- A member (other than ex-officio members or a member representing a Ministry) may (ii) resign office by a letter addressed to the Chairman and such resignation shall take effect from the date on which it is accepted by the Chairman.

12) **VACANCY OF THE BOARD:**

Any vacancy in the Board shall be filled by either appointment or nomination by the respective authority entitled to make such appointment or nomination and the term of office of a member appointed or nominated to file casual vacancy shall continue for the remainder of the term of the member in whose place he has been appointed or nominated.

13) EFFECTS OF VACANCY:

The Society or the Board shall function, notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members; and no act or proceedings of the Society or the Board shall be invalid merely by reason of the existence of any vacancy therein or of any defect in the appointment or nomination of any of its members.

14) POWERS OF THE BOARD:

- The Board shall frame, with the approval of the Central Government, bye-laws which (i) may provide for all or any of the following matters, viz.:
 - the general superintendence, direction and control of the affairs of the Institute (a) and shall exercise all the powers of the Institute not otherwise provided for by this Memorandum of Association, the Rules and the Bye-laws, and shall have the power of the act of the Academic Council.
 - the formation of Departments of teaching; (b)
 - the fees to be charged for courses of study in the Institute and for admission to (c) the examinations for conferments of the Institute;
 - the institution of fellowships, scholarships, exhibitions, prizes and medals; (d)
 - the creation and classification of posts, the method of appointment thereto and (e) the determination of the terms and conditions of service of teachers and other staff of the Institute provided that proposals relating to emoluments structure, i.e., adoption of pay scales and allowances and revision thereof subject to

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instructions issued from Central Government from time to time and creation of posts carrying a scale of pay with a maximum exceeding Rs.15,200/- p.m. (prerevised) would need the prior approval of the Government of India.

Provided further that the power to create posts is subject to the observance of the ban orders issued by the Govt. of India from time to time.

Provided, also that a reference to the Govt. would not be necessary in regard to adoption of the scales of pay and allowances identical to those adopted for corresponding posts as orders of the Central Government may issue from time to time.

- (f) the establishment and maintenance of halls and hostels;
- (g) the conditions of residence of students of the Institute and the levying of fees for residence in the halls and hostels and of other charges;
- (h) considering and modifying or canceling bye-laws;
- (i) imposing penalties on members of the staff in accordance with the rules and bye-laws, provided that the Director shall not be dismissed or discharged without the previous sanction of the Central Government; and

(j) conferring Honorary Professorship, Fellowship and Honorary distinguished Professorship of the Institute.

- (ii) The Board may, by resolution, appoint such committees for such purposes and with such powers as the Board may think fit. The Board may co-opt such persons to these committees as it considers suitable.
- (iii) Subject to the provisions of these rules and bye-laws, the Board shall have the powers to create teaching, administrative, technical, Ministerial and other posts under the Institute other than the post of Director and to make appointment thereto. The appointment to the post of Director shall be made by the Board according to such procedures and on such terms and conditions as may be decided by the Central Government.
- (iv) The Board may, by resolution, delegate to a committee or the Chairman such of its powers for the conduct of its business as it may deem fit, subject to the condition that the action taken by any committee or the Chairman under the powers delegated to them by this rule shall be reported for confirmation at the next meeting of the Board.
- (v) The Board may pass such resolution or resolutions as it may deem fit on the Annual Report, the Annual Accounts and the financial estimates.

15) CHAIRMAN OF THE BOARD:

- (i) It shall be the duty of the Chairman to see that the decisions taken by the Board are implemented.
- (ii) The Chairman shall exercise such other powers as may be delegated to him by the Board.

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16) **DIRECTOR AND HIS POWERS:**

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- The Director of the Institute shall be appointed by the Central Government on contract a) basis on the recommendation of a Selection Committee constituted by the Central Government consisting of atleast five members including the Chairman who are experts in the field of technical education with experience at national and international
- The Director shall be appointed for a period of five years and shall be governed by the b) terms and conditions of the Contract of Service entered into between the Institute and
- Subject to the budget provisions made for the specific purpose, the Director shall have c) the power to incur expenditure in accordance with the procedure as may be laid down.
- The Director shall have the power to appropriate funds with respect to different items d) constituting the recurring budget up to a limit specified for the Head of Department in the Central Government for each item:

Provided that such appropriation shall not involve any increase in the budget and any liability in future years:

Provided further that every such appropriation shall, as soon as possible, be reported to the Board.

The Director shall have the power to write off irrecoverable losses up to a limit of ten thousand rupees and of irrecoverable value of store items lost or rendered Runserviceable due to normal wear and tear or obsolete up to a limit of twenty five thousand uppees subject to such stipulations as may be made by the Board from time to time

The Director shall have the power to donate obsolete equipment or store items, as identified by [7a] Committee constituted for this purpose by the Director, to any educational institution in the vicinity of the Institute up to such limits as may be decided by the Board from time to time.

The Director, where he is the appointing authority, shall have the power to fix, on the recommendations of the Selection Committee, the initial pay of an incumbent at a stage higher than the minimum of the scale, but not involving more that five increments, in respect of posts to which appointment can be made by him under the powers vested in him by the provision of the MoA.

- The Director shall have the power to employ Teaching Supporting Staff in the h). Laboratories, Technicians or Technical Instructors and Skilled Workmen, paid from contingencies from time to time, for not more than one year on such remuneration as may be decided by the Board.
- The Director shall have the power to send members of the staff for training or to attend i) . course of instruction inside India subject to such terms and conditions as may be specified by the ordinances.
- he Director shall have the power to sanction temporary allocation of any building for any j) purpose other than that for which it was constructed.
- If for any reason, the Registrar is temporarily absent for a period not exceeding one k) month, the Director may take over or assign to any faculty member or member of staff of the Institute, any of the functions of the Registrar as he deems fit:

Provided that if at any time the temporary absence of the Registrar exceeds one month, the Board may, if it thinks fit, authorise the Director to take over or assign the function of the Registrar, for a period exceeding one month.

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- All contracts for and on behalf of the Institute except the one between the Institute and the Director shall when authorised by a resolution of the Board passed in that behalf be in writing and be expressed to be made in the name of the Institute and every such contract shall be executed on behalf of the Institute by the Director, but the Director shall not be personally liable in respect of anything under such contract.
- The Director may, during his absence from headquarters, specifically authorise in m) writing the Senior most Professor present to sanction advances for travelling allowance, contingencies and medical treatment of the staff and sign and counter-sign bills on his behalf.
- The Director may, at his discretion, constitute such committees, as he may consider n) appropriate for smooth functioning of the Institute.
- In the event of the occurrence of any vacancy in the office of the Chairperson by reason 0) of his death, resignation or otherwise or in the event of the Chairperson being unable to discharge his functions owing to absence, illness or any other cause, the Director may discharge the functions assigned to the Chairperson under the MoA.
- The Director may, with the approval of the Board delegate any of his powers, authorities p) or responsibilities vested in him by virtue of the under the MoA to one or more members of Academic or Administrative Staff of the Institute.

The Director shall have such other powers and shall perform such other duties as may q)

be delegated to him by the Board RAR In case of exigency, Director may take necessary action with the approval of Chairperson, Board of Governors, which is to be modified later on by the BoG of the r) Institute.

FINANCE COMMITTEES 17)

- The Board shall have a Finance Committee consisting of the following persons, (i) namely:-
 - The Chairman, ex-officio, who shall be the Chairman of the Committee. (a)
 - Two persons nominated by the Central Government one of whom will be the (b) Financial Advisor representing the Ministry of Finance and other officer from the concerned Bureau in the Department of Higher Education.
 - Two persons nominated by the Board; and (c)
 - Director (to be represented by the Director of the Mentoring NIT till such time the (d) Director is named and formally accepts the assignment) to act as Member-Secretary.
- The Committee shall perform the following functions: -(ii)
 - To examine and scrutinise the annual budget of the Institute prepared by the (a) Director and make recommendations to the Board;
 - To examine all matters having financial implications (b) recommendations to the Board;
 - To examine all cases involving deviation from normal financial or service rules (c) and make recommendations to the Board; and

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- (d) Shall perform such other functions and duties as may be assigned to it by the Board.
- (iii) The Committee shall meet at least four times in a year.
- (iv) Three members of the Committee shall constitute a quorum for a meeting of the Committee.
- (v) The Chairman, if present, shall preside over the meeting of the Committee. In his absence, the members present shall elect one from amongst themselves to preside over the meeting.
- (vi) In the event of a disagreement between the representative of the Ministry of Finance and Chairman of the Finance Committee on financial matters beyond the delegated powers of the Ministry, the matter shall be referred to the Minister of the administrative Ministry and the Finance Minister for a decision.

All the members of the Finance Committee other than ex-officio members shall hold for term of three years.

18) BUILDING AND WORKS COMMITTEE

- (i) There shall be a Building and Works Committee for each of the Institute, consisting of following members, namely:-
 - (a) the Director, ex-officio Chairman;
 - (b) one member nominated by the Central Government not below the rank of Director or Deputy Secretary of the concerned Bureau of the Department of Higher Education;
 - (c) one member nominated by the Board of Governors;
 - (d) Registrar, ex-officio, Member Secretary;
 - (e) Dean, planning and development or similar position Member; and
 - (f) one expert each from Civil and Electrical Engineering Wing of Central or State

 Government or any autonomous body of repute Member.
- (ii) The Building and Works Committee shall meet as often as necessary, but ordinarily not less than four times a year.
- (iii) Three members shall form a quorum for a meeting of the Building and Works Committee.
- (iv) The provisions regarding notice of meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meeting of the Board shall, as far as practicable may be followed in connection with meetings of the Building and Works Committee also.
- (v) The Committee shall perform such other functions and duties as may be assigned to it by the Board.
- (vi) All the members of the Committee other than ex-officio members shall hold for term of three years.

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(vii) A copy of the minutes of every meeting of the Building and Works Committee shall be placed before the Board.

19) REGISTRAR:

- (i) The Registrar shall be a whole-time officer of the Institute and shall be appointed by the Board on such terms and conditions as may be laid down in the bye-laws. He shall be the custodian of records, the funds of the Institute and such other property of the Institute as the Board may commit to his charge.
- (ii) The Registrar shall act as Secretary of the various Committees of the Society or the Board. However, till such time a Registrar is appointed and assumes office, the Director (or in his place the Director of the Mentoring NIT) shall act as the Secretary of the above bodies.
- (iii) The Registrar shall be directly responsible to the Director of the Institute for the proper discharge of his duties and functions.

(iv) The Registrar shall perform such other duties and exercise such other powers as may be assigned to him by the Board or Director.

20) ACADEMIC COUNCIL:

The Academic Council of every Institute shall consist of the following persons, namely:-

- (a) the Director, ex officio, who shall be the Chairman of the Academic Council;
- (b) the Professors appointed or recognized as such by the Institute for the purpose of imparting instructions in the Institute;
- three persons, one of whom shall be a woman, not being employees of the Institute, to be nominated by the Chairperson in consultation with the Director, from amongst educationists of repute, one each from the field of science, engineering and humanities;
- (d) the Registrar, ex-officio Secretary;
- (e) the Librarian of the Institute; and
- (f) the term of members other then ex-officio members shall be _____ years.

21) FUNCTION OF THE ACADEMIC COUNCIL:

- a) The Academic Council shall meet as often as necessary but ordinarily not less than four times during a calendar year.
- b) Meetings of the Academic Council shall be convened by the Chairman of the Council either on his own motion or on a requisition signed by not less than one fifth of the members of the Academic Council.
- c) Requisition meeting shall be a special meeting to discuss only those items of agenda for which requisition is given and shall necessarily be chaired by the Director and the requisition meeting shall be convened by the Chairman of the Academic Council on convenient date and time.

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- d) One third of the total number of members of the Academic Council shall form a quorum for a meeting of the Academic Council.
- e) The Director shall preside over every meeting of the Academic Council:

Provided that in absence of the Director, the senior most professor present shall preside at the meeting.

f) A written notice of every meeting together with the agenda shall be circulated by the Registrar to the members of the Academic Council at least a week before the meeting:

Provided that the Chairman of the Academic council may permit inclusion of any item for which due notice has not been given.

- g) Notwithstanding the provisions of (f) above, the Director may call an emergency meeting of the Academic Council at short notice to consider urgent special issues.
- h) The ruling of the Chairman of the Academic Council with regard to all questions of procedure shall be final.
- i) The minutes of the proceedings of a meeting of the Academic Council shall be drawn up by the Registrar in consultation with Dean-Academics and circulated to all the members of Academic Council present in Jacas AR Ox

Provided that any such minutes shall not be circulated it the Academic Council considers such circulation prejudicial to the interests of the Institute or the Government of India.

(j) The minutes, along with amendments if any, suggested shall be placed for confirmation at the next meeting of the Academic Council and after the minutes are confirmed and signed by the Chairman of the Academic Council, they shall be recorded in a minute book which shall be kept open for inspection of the members of the Academic Council, the Board and the Council at all times during office hours.

22) POWERS OF THE ACADEMIC COUNCIL:

Subject to the provisions of the Rules, the Academic Council shall have the power to:-

- (i) frame and revise curricula and syllabi for the courses of studies for the various Departments and Centres;
- (ii) make arrangements for the conduct of examinations; appointment of examiners, moderators, tabulators and other matters relating to the examinations;
- declare the results of the examinations or to appoint Committees or Officers to do so and to make recommendations to the Board regarding conferment or grant of degrees, diplomas and other academic distinctions or titles;

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- (iv) appoint Advisory Committees or Expert Committees or both for the Departments or Centres of the institute to make recommendations on academic matters connected with the working of the Departments or Centres;
- (v) appoint Committees from amongst the members of the Academic Council, other teachers of the Institute and experts from outside to advise on such specific and important academic matters as may be referred to any such Committee by the Academic Council;
- (vi) consider the recommendations of the Advisory Committees attached to various Departments or Centres and that of Expert and other Committees and take such action (including the making of recommendations to the Board) as warranted by each case;
- (vii) make periodical review of the activities of the Departments or Centres and take appropriate action (including the making of recommendations to the Board);
- (viii) supervise the working of the Library of the Institute;
- (ix) promote research and academic development or activity within the Institute and seek reports on such research or academic development or activity from the persons engaged therein;
- (x) provide for the inspection of the class rooms, Laboratories, Library and the Residential Hostels;
- (xi) plan co-curricular activities of the students of the Institute;
- (xii) award stipends, scholarships, medals and prizes and make other awards in accordance with such conditions as may be attached to the awards;
- (xiii) make recommendations to the Board with regard to the creation or restructuring of Departments or Programmes or Centres and the abolition of existing Departments or centres thereof;
- (xiv) make recommendations to the Board to disseminate knowledge through distance learning mode to various parts of the State of country or abroad; and
- (xv) invite up to two student representatives during discussion of general nature not involving policy or disciplinary matters in the Academic Council neetings.

23) DEAN:

- (a) The Institute shall establish not more than six Deanships.
- (b) The Director shall appoint the Deans with intimation to the Chairperson, Board of Governors.
- (c) The Dean shall hold his post for two years extendable by one more year.
- (d) Only Professors or Associate Professors shall be eligible for becoming Deans.
- (e) There may be following Deanships in National Institute of Technology with the approval of the Board of Governors:

Dean (Academic)

Dean (Planning and Development)

Dean (Student Welfare)

Dean (Faculty Welfare)

Dean (Research and Consultancy)

Deanship is of functional position and not administrative one and such be discharged in its right spirit. Dean must be nominated by the Director only from amongst the Professors/Associate Professors, but should not be Head of the Department.

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The Tenure of Deanship shall ordinarily be two years extendable by one more year; but Director with the approval of the Chairperson, Board of Governors may relieve any or all Dean before such period.

24) REMUNERATION AND ALLOWANCES:

The members of the Society or the Board and of any Committee appointed by the Society or the Board shall not be entitled to any remuneration from the Society or the Board; but non-official member of the Society or the Board or of any committee appointed by either of them will be reimbursed by the Society their traveling allowance and daily allowance in respect of the journeys undertaken to attend the meetings of the Society or of the Board or of the Committees or in connection with the business of the Society or the Board, as may be provided in the bye-laws to be made in this behalf by the Society or the Board, as the case may be.

25) ANNUAL REPORTS AND ANNUAL ACCOUNTS:

- (i) The Society shall submit annually, within six months the closing of the previous financial year, to the Central Government in the Ministry of Human Resource Development (Department of Higher Education), a report on the working of the Institute in the previous year together with an audited statement of accounts showing the income and expenditure for the previous year and the budget estimates for the ensuing year.
- (ii) The annual accounts of the Society shall be audited by the Comptroller and Auditor-General of India or any other authority as may be decided by the Central Government and any expense incurred in connection therewith shall be payable by the Society.

(iii) The report on the working of the this titute and Annual Accounts & Audited Report should be duly approved by the Board

26) LEGAL PROCEEDINGS:

The society shall sue and be sued in the name of the Director of the Institute.

27) CONTRACT ON BEHALF OF THE SOCIETY:

All contracts for and on behalf of the Society or the Institute shall be expressed to be made in the name of the Society or the Institute as the case may be and shall be executed by the Chairman, the Director of the Institute and one other member of the Board.

28) BYE LAWS:

The Board shall with the previous approval of the Central Government frame, amend or repeal bye-laws not inconsistent with these rules for the administration and management of the affairs of the Institute and in particular to provide for following matters:

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- a) the preparation of budget estimates, the sanctioning of expenditure, making and execution of contracts, maintenance of accounts:
- b) the classification and procedure for appointment of officers and staff of the institute;
- the terms and tenure of appointment, terms of deputation and contractual service, rules of discipline and other conditions of service of the officers & staff of the Institute:
- d) the terms and conditions governing deputation of officers and staff into and out of the Institute;
- e) conduct of business by the Board and the committees constituted by it, the powers and functions of such committees and the terms of office of their membership;
- f) the constitution of insurance, provident fund and other schemes for the benefit of the employees of the Institute;
- g) fixation of fees and other charges for courses, training and other facilities provided by the Institute;
- h) the terms and conditions governing fellowships, scholarships, stipends, medals and prizes etc.:
- i) the qualifications of teachers of the Institute;
- j) the authentication of the orders and decisions of the Board;
- k) matters relating to hostels and halls of residence including disciplinary control therein:
- such other matters as may be necessary for the administration of the affairs of the Institute including those which by these rules are to be or may be prescribed by the bye-laws.

29) REVIEW BY THE CENTRAL GOVERNMENTS

The Central Government may at any time appoint one or more persons to review the work and progress of the Society or Institute and to hold enquiries into the affairs thereof and to report thereon, in such manner as the Central Government may stipulate. Upon receipt of any such report, the Central Government may take such action and issue such directions as it may consider necessary in respect of any of the matters dealt with in the report regarding the Society or Institute, as the case may be and the Society shall be bound to comply with such directions.

30) TAKEOVER BY THE CENTRAL GOVERNMENT:

In case the Central Government is satisfied that the Society or the Institute is not functioning properly, the Central Government shall have the power to take over the administration and assets of the Institute.

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31) DISSOLUTION:

If necessary, the Society may be dissolved and the properties remained after dissolution may be handed over according to the provisions laid down in Sections 13 and 14 of the Societies Registration Act XXI of 1860.

If, on winding up or dissolution of the Society, there shall remain, after the satisfaction of all its debts and liabilities, any assets and property, whatsoever, the same shall not be paid to or distributed among the Members of the Society or any of them but shall be dealt with in such manner as the <u>Central Government</u> may determine.

Certified that the above Rules are the correct and certified Rules of the Society.

S.No	Name and Address	Description	Signature
1.	Ms. Vibha Puri Das, Secretary,	Chairman	-
	Ministry of Human Resource Development,		1 ~ La.
	Department of Higher Education, Shastri Bhawan, New Delhi.		
2.	Director, National Institute of Technology	Member	11
	Delhi.	RAROL	January 1
3.	Shri Ananct, Principal Secretary (Technical	Member	2
	Education), Government of NCT of Dethi,	/ / / / / / / / / / / / / / / / / / /	Harry Harry
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4.	Shri S.K. Ray,	Member	167h _
	Additional Secretary and Financial Advisor,	May 1	OX 10 Ros
	Ministry of Human Resource Development		/ Note
5.	Shastri Bhawan, New Delhi. Shri N.K. Sinha,	Member	,
J.	Joint Secretary, Ministry of Human Resource	Member	al Smile 1
	Development, Department of Higher		Comment of the second
į	Education, Shastri Bhawan, New Delhi.		
6.	Shri N. Mohan Das,	Member	11. L
	Deputy Educational Adviser (T), Ministry of		1 0 00
	Human Resource Development, Department		lenor -
	of Higher Education, Shastri Bhawan, New Delhi.		
7.	Shri Harvinder Singh, Deputy Secretary	Member	
· ·	(NITs), Ministry of Human Resource	Wichibei	
	Development, Department of Higher		
	Education, Shastri Bhawan, New Delhi.		
j	Dr. D.K. Paliwal, Deputy Educational	Member	v O wal
	Adviser, Ministry of Human Resource	π	V.K-Kaliman
	Development, Shastri Bhawan & Member		
	Secretary (In-charge) – AICTE, New Delhi.		

- 32) ALTERATION OF MEMORANDUM OF ASSOCIATION AND RULES, REGULATIONS:
- (a). Whenever it shall appear of the Board of Governors of the Institute that it is advisable to alter, extend or bridge such purpose or for other, purpose specified in the Delhi Societies Registration Act, 2001 (Act No.) the Board of Governors, with the approval of Central Government, may submit the proposition to the members of the Institute in a written or may submit the proposition to the members of the Institute in a written or printed report, and may convene special general meeting for the consideration thereof according to the rules and regulations. No such proposition shall be deemed to have been approved unless such report has been delivered or sent by registered post to every member of the Institute 21 days previous to the date of the Special General Meeting convened by Board of Governors for the consideration thereof, and unless such proposition shall have been agreed to as per the procedure laid down in the Delhi Societies Registration Act, 201 (Act No.).
- (b). Whenever it shall appear to the Board of Governors of the Institute to amend the name and rules and regulations of the Institute, the Board of Governors, with the approval of the Central Government may submit the proposal to a special general meeting convened for the purpose to a special general meeting convened for the purpose of which notice shall have been delivered or sent by registered post to every members of the Institute 21 days previous to date of the special general meeting and the resolution proposing the amendments is passed by the members who being entitled so to do as per the procedure laid down in the Delhi Societies Registration Act, 2001 (Act No.

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