

NOTICE INVITING QUOTATION

FOR

Name of Work: Providing Mess Services at NIT Delhi



REFERENCE NO. NITD/CW/NIQ/2025-26/01

NATIONAL INSTITUTE OF TECHNOLOGY DELHI

**An autonomous Institute under the aegis of
Ministry of Education (Shiksha Mantralaya), Government of India
Plot FA7, Zone P-1, G T Karnal Road**

Delhi - 110036

NOTICE INVITING QUOTATION (NIQ)

NIT Delhi is an autonomous Institute under the aegis of Ministry of Education (Shiksha Mantralaya), Government of India. The Institute invites bids from reputed agencies or Firms having the capacity to run Mess Services with the qualified and uniformed trained workforce at National Institute of Technology Delhi.

Quotations need to be submitted only through Post. The bidders are requested to read the technical specifications carefully and ensure compliance with all specifications/ instructions. Non-compliance with specifications/ instructions mentioned in this document may lead to disqualification of the bidders.

The postal address for submitting the Quotations in hard copy is as follows:

Office of Chief Warden,
Administration Building,
National Institute of Technology (NIT) Delhi
Plot No. FA-7 Zone P1, GT Karnal Road, Delhi-110036.
Email: ocw@nitdelhi.ac.in

The technical and financial bids shall be submitted separately in different sealed envelopes.

The Competent authority of NIT Delhi reserves the right to accept/reject the offer or to accept/reject any bid wholly or partly or to cancel the complete process without assigning any reason whatsoever. Incomplete bids or late bid submissions are liable to be ignored and rejected.

The quotations are hereby invited on behalf of THE DIRECTOR, NATIONAL INSTITUTE OF TECHNOLOGY DELHI from the bidders.

NIQ No.	NITD/CW/NIQ/2025-26/01
Name of Work	<i>Providing Mess Services at NIT Delhi.</i>
Date of Issue/Publishing	01 st July 25
Last Date and Time for Submission of Bids	15 th July 2025 upto 05:00 PM
Date and Time for opening of Technical Bids	16 th July 2025
Date and Time for opening of Financial Bids	Will be informed later
EMD	Rs. 4,00,000
Performance Security	Rs. 5,00,000

The Detailed NIQ will be available on Institute's Website www.nitdelhi.ac.in.

TABLE OF CONTENTS

Sr.No.	Sections/Forms	Title	Page No.
1	Section I	General Instruction to Bidders	4
2	Section II	Scope of Work	6
3	Section III	Space Available for Mess Services	7
4	Section IV	Terms & Conditions	8
5	Section V	Annexures & Forms	17
6	SECTION VI	Financial Bid	29

SECTION I GENERAL INSTRUCTIONS TO BIDDERS

1. **Only one Bid:** A Bidder shall upload only one Bid. If a Bidder submits or participates in more than one Bid, all such Bids shall be disqualified.
2. **Bid Validity:** The Bid must remain valid for a minimum of 180 days after the Bid Submission End Date. This NITD may extend the bid validity for administrative requirements at its discretion.
3. **Consortium:** Bids received from consortiums or joint ventures shall be rejected. Subcontracting of any work is not allowed.
4. **Tenure of Contract:** One (01) Years, may be extended upto 5 years (year on year basis) on mutual consent and on satisfactory of services after approval of the Competent Authority.
5. **Preparation of Bid:** The preparation of the Bid as well as all related correspondence exchanged by the Bidders and NITD shall be in English.
6. **Performance Security/Performance Bank Guarantee:**
 - i. The Selected Bidder shall be required to furnish a performance security of Rs. 5,00,000 (Rs. Five Lakh) in the form of an unconditional and irrevocable Bank Guarantee or FDR from a scheduled commercial bank in India, in favour of 'The Director, National Institute of Technology Delhi' should remain valid for a period of 2 months beyond the date of completion of all contractual obligations of the supplier, including warranty obligations.
 - ii. The Performance Security shall be submitted by the Selected Bidder within 15 (fifteen) days of the notification of the award of the Contract but before the signing of the Contract. NITD is at the discretion to verify the instrument from the issuing authority.
 - iii. The Selected Bidder has to renew the Performance Security on the same terms and conditions for the period of extension of the Contract, including the claim period therein.
 - iv. In the event the Bidder is unable to deliver the Services as per the terms and conditions of the Contract for whatever reason, NITD shall have the right to invoke Performance Security. Notwithstanding and without prejudice to any rights whatsoever of NITD under the Contract in the matter, the proceeds of the Performance Security shall be payable to NITD as compensation for any loss resulting from the Bidder's failure to comply/perform its obligation under the Contract.
 - v. NITD shall notify the Bidder in writing of the exercise of its right to receive such compensation within 30 (thirty) days, indicating the contractual obligation for which the Bidder is in default. NITD shall also be entitled to make recoveries from the Bidder's bills, Performance Security, or from any other amount due to inadvertence, error, collusion, misrepresentation or misconduct.
 - vi. Performance Security would be returned after successful completion of the tasks assigned to them under the Project and only after adjusting/recovering any dues recoverable/payable from/by the Bidder on any account under the Contract.

7. **Right to Accept/ Reject the Bid:** NITD reserves the right to accept or reject any Bid and to process and reject all such Bids at any time prior to the award of the Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision. NITD reserves the right to reject incomplete or incorrect Bids at its sole discretion; wrong filing of data may also result in the rejection of the Bid.
8. **Public Opening and Evaluation of Financial Bids:**
 - i. Financial Bids shall be opened on the date & time specified.
 - ii. NITD reserves the right to correct any computational errors. If there is a discrepancy between the unit cost and total cost (unit cost multiplied by volume), unit cost will be considered as final number and also in case of discrepancy between words and figures, words will be considered as final figure.

SECTION-II

SCOPE OF WORK (SOW)

A reputed Contractor having experience of running a Mess in a Universities/Govt. Sector/ PSUs/ Educational Institutions including Schools & Colleges/ Private Institutions of repute eligible to provide Mess facility/services of wholesome, hygienic cooked food and food items to students of NIT Delhi as per the terms and conditions of the NIQ, offer letter and agreement of contract. The proposed Mess facility/services are to be provided at the following campus of NIT Delhi:

- a) Permanent Campus, Plot No. FA7, Zone P1, GT Karnal Road, Delhi-110036
- b) Temporary Campus at NILERD, Sector A-7, Narela Institutional Area, Delhi, 110040
- c) Temporary Campus at SRHC, Plot No. 30, Sec-7A, Narela, Delhi 110040

The proposed Mess is required to serve tea/coffee/cold drinks, snacks, high tea, Breakfast, Lunch, Dinner etc. to students/Institute staff/visitors and also provide its services for various official meetings, programs, seminars, and functions organized by the Institute from time to time. In addition, people visiting NIT Delhi in connection with various academic activities of the Institute will also avail these services.

The contractor shall collect the payment directly from the students/ staff/faculty/ officers for canteen services. The Institute will pay only those bills that will be ordered by the NIT Delhi Administration by way of a written order to provide the High Tea/ Tea/ Cold Drinks/ Snacks, etc., for official purposes as and when required.

It is assumed that about 1400-1500 students/staff/faculty/visitors will be the consumers in the Mess. However, this number may vary, and the NITD or its authorities do not guarantee in this regard. The Mess Contractor must be ready to provide catering services even if less number of Mess users on the same rate, terms and condition in case of Mess running during Vacation/any lockdown/emergency situation.

SECTION - III
SPACE AVAILABLE FOR MESS SERVICES AT
NATIONAL INSTITUTE OF TECHNOLOGY DELHI

S. No.	Location	*Rental Charges Per Month (Excluding electricity charges)
1.	NIT Delhi Permanent Campus (Mini Campus Building)	Rs. 25,000 + 18% GST
2	NIT Delhi Transit Campus, NILERD	

*Rental Charges shall be increased@8% yearly basis.

NOTE:

1. Electricity charges will be based on actual consumption, and water charges will be based on the rate fixed by the Institute.
2. The Institute will shift from NILERD Campus to New Hostel Building being constructed in the Permanent Campus this year and the services of mess shall be provided in the new building.

SECTION - IV
TERMS AND CONDITIONS

1. The Institute invites bids to provide Mess facilities at National Institute of Technology Delhi. The bids received in Offline Mode/ Through Dak/ By Hand will be similarly rejected without any reason being assigned.
2. The bidder must have to submit/attached/upload a copy of the following valid documents/certificates issued by Govt. of India:
 - a) Permanent Account Number (PAN)
 - b) GST
 - c) License from FSSAI
 - d) Income Tax Return (Last three financial years)
3. **Turn Over:** Bidder should have an average annual financial turnover of Rs. 170 lakhs each during the last 03 financial years (2021-22, 2022-23 & 2023-24).
4. **Experience:** Bidder should have at least 3 years' experience during the last 05 years with a satisfactory report for providing Mess services to at least 800 students in Universities/Central & State Govt. Organizations/ Autonomous Bodies/PSUs/Enterprises.

5. **Earnest Money Deposit (EMD)**

Earnest Money shall be deposited as per details given below and the bidders shall upload the proof to the e- tendering website within the period of bid submission. The earnest money given by all the bidders except the lowest bidder shall be refunded without any interest. Earnest money of the Lowest Bidder shall be refunded without any interest on receipt of Performance Guarantee submitted on award of work. The Earnest Money shall be in the form of Insurance Surety Bonds, account payee demand draft, fixed deposit receipt, banker's cheque or Bank Guarantee from any of the Commercial Banks (in favors of Director, NIT Delhi) or payment online as per bank account details mentioned below:

Bank Details:

Bank Name -ICICI Bank

Name of Account Holder - M/S. Director NIT Delhi Recruitment

Account Number - 092901001915

IFSC -ICIC0004610

MICR- 110229379

Account Type - Savings

The EMD should reach to the Office of Chief Warden, 2nd Floor, Admin Building, National Institute of Technology Delhi, Delhi-110036, before the closing date and time of bid submission. Any quotation received against this tender shall be governed by the terms and conditions indicated in the tender document.

6. **Performance Security Deposit:** The bidder who is awarded the contract must submit a performance security of Rs. 5,00,000 (Rs. Five Lakh) in favour of the "The Director, the National Institute of Technology Delhi" for a period extending 2 months beyond the valid period of the initial tender, i.e., 1 Year + 2 months. The performance security shall only be released after two months of the close of the contract on submission of No dues/ Clearance from all concerned Authorities of the Institute and on satisfactory completion of the contract.
7. **Agreement document:** The Licensee shall sign a formal Agreement on a non-judicial stamp paper worth Rs 100/- (Rupees one hundred only) (at his cost) within seven days from

the award of the work. The Licensee shall furnish an indemnity Bond on Non-Judicial Stamp paper of Rs.100/- only as per Performa enclosed.

8. **Responsibilities & Liabilities:** The Bidders should go through the complete tender document, including all terms and conditions.

8.1 The License shall be absolute 'a bare license', and anything contained therein shall not be deemed to give any right in law in respect of the said premises fittings, fixture, and other Institute belongings to the Licensee in any manner.

8.2 AMC and maintenance of all the equipment will be the responsibility of vendor. Charges have to be borne by the vendor. AMC of all major assets (for e.g. chapatti machine, cold storage, potato peelers, Atta kneading machine, deep fridge, refrigerator, grinding machine, etc) shall be done and the same needs to be submitted to the Office of Chief Warden within two months of signing the contract.

8.3 Any replacement alteration or repair required during the course of operation shall be made by the Licensee at his own cost. The Licensee shall maintain the premises properly at his own cost.

8.4 As soon as the term of the agreement expires or the agreement is otherwise terminated, the Licensee shall make the full and final payment for the consumption of water and electricity to the Institute.

8.5 In case of any shortage or breakage, the Licensee shall get it repaired to the satisfaction of the NIT Delhi authorities; otherwise, the loss thereof shall be recovered from the Licensee.

8.6 The Licensee shall arrange the LPG Cylinders/ PNG (commercial) connection at his own cost. The gas lines shall be maintained by the agency, and repairs, if required, shall be done by the Licensee at his own cost with superior quality materials with the prior permission of the Institute.

8.7 **Payment of License Fee/ Rental & Govt. Taxes:**

8.7.1 The Licensee shall pay the Rental/License fee of **Rs. 25,000 + GST @ 18%** per month. The License Fee per month for said premises shall be paid in advance on an accrual basis before the 7th day of the month.

8.7.2 Payment of Other Charges: The Electricity charges will be payable monthly by the licensee as per actual monthly consumption for which a separate sub-meter will be installed. The Electricity Charges shall be payable by the Licensee before the 7th day of every month.

8.7.3 All payments to the Institute shall be made through NEFT / RTGS. No cheques will be accepted.

8.7.4 The rates are inclusive of all taxes as applicable and nothing extra shall be payable on this account. The Licensee shall be responsible for all such Statutory obligations regarding payment of taxes to concerned Authorities.

8.7.5 All the dues amount should be paid on the due date. Otherwise, penalty and/ or penal interest shall be payable on the overdue amount.

8.8 **Facilities to be provided by Licensee:**

8.8.1 **Washbasin:** To ensure the availability of a handwashing facility near the allotted space with liquid hand wash/ soap to wash the hands.

8.8.2 **First Aid Kit:** The First Aid Kit should be available for any emergency/ unfortunate situation.

8.8.3 **Queue management:** The queues of the students should be managed properly.

8.8.4 **Mosquito/Flies Trappers:** The mosquito/ flies trappers should be inside the canteen/shop.

8.8.5 **Display of food wastage:** Food wastage should be weighed daily for all meals and should be displayed in the mess.

8.9 **Quality of Food, storage & Cleanliness:**

8.9.1 The food shall be cooked, stored, and served under hygienic conditions. The Licensee shall ensure that only freshly cooked food is served and that stale is not recycled. Stale food shall be removed from the Canteen premises as soon as possible. Un- refrigerated cooked food, not consumed within three hours in summer months and six hours in winter months shall be deemed to be stale and unfit for consumption.

8.9.2 The Licensee shall use good quality ingredients for cooking (Standard Brands). The items used in food preparation are subject to Inspection by authorized officers / warden of the Institute. Use of Ajinomoto/artificial colors are strictly prohibited. List of permissible brands is prescribed at **Annexure -II**.

8.9.3 The cooking oil/ butter/ ghee/ other items shall be of standard quality and brand-certified by the FSSAI.

8.9.4 The food, sweets, snacks, etc., served by the Licensee shall be obtained by him from the approved sources and shall be fresh, hygienic, wholesome, of good quality of their respective kind, and of reasonable quantity.

8.9.5 No non-vegetarian food shall be brought, cooked, or served in the canteen. Any violation of this is liable to termination of the contract. Even the storage, cooking, processing and serving for items of eggs shall be done in a separate set of crockeries/ utensils.

8.9.6 Cleaning and Housekeeping of the kitchen, dining and hand washing area will be the sole responsibility of the Licensee. Cleaning utensils, cutlery, crockery, kitchen equipment, furniture, and mess water cooler is also the responsibility of the caterer. The highest possible standards are expected in this regard.

8.9.7 **Uniforms:** The workers should always use hand gloves and caps while working. The contractor should provide a minimum of two pairs of uniforms to the staff and workers and ensure that staff/workers report for duty in clean uniforms.

8.9.8 **Pest control in the Kitchen area,** dining area, and Storage area should be carried out through licensed agencies at least once a month by the caterer. Records of pest control carried out in the kitchen and dining area should be maintained in the Mess Office all the time for inspection.

8.10 **Menu:**

The Menu is provided at **Annexure I**. Apart from the regular menu, there should be food arrangements for special dinner and special events like conference/meetings/workshops/talks/cultural programs etc. as requested by the Institute. The rate & menu are to be finalized by the mess committee, concerned organizer and caterer.

8.11 In the event of death/ injury of any employee/ worker of the Licensee, the Licensee will be fully responsible and abide by compensation as per the Employee Compensation Act 1923. The National Institute of Technology Delhi will not be a party to any legal, criminal or civil proceedings and also not be liable to pay any kind of compensation.

- 8.12 The Licensee shall abide by the law in force, including the Municipal By-Laws relating to the sale of food, drinks, hygienic conditions, etc., and he shall himself obtain the required necessary license from the competent authority, i.e., of Govt. of Delhi/ MCD, etc. The Licensee shall comply with the instructions issued from time to time by NITD or any Officer/ Committee nominated by the Institute on this behalf.
- 8.13 The Licensee shall keep a 'Complaint-Cum-Suggestion Book' at a conspicuous place in the said premises in which suggestions may be recorded by the customers and which shall be opened to inspection by a monitoring committee duly authorized by the NITD. The Licensee shall implement these suggestions within a period of one week, and where it is not possible to do so, he shall bring the matter to the notice of the NITD. The Licensee shall also put up a signboard reading "Suggestion Book" available at the counter within a fortnight from the date of allotment of the premises. NITD may also prescribe, if need be, the number of employees to be engaged by the Licensee keeping in view of the size of his business. They shall be properly and neatly dressed. The Licensee shall also furnish to the NITD information about the staff engaged by him in the prescribed form within a fortnight of the date of allotment of the premises (along with two passport-size photographs of each worker). Similarly, information/photographs shall be supplied subsequently as and when changes are made by the Licensee in this respect. Identity cards should be issued to staff engaged in the canteen work along with full address, photograph, and phone number.
- 8.14 **Deployment of Staff:**
- 8.14.1 The Licensee shall ensure that persons not below a prescribed age, and as may be permissible under the relevant law, are employed and shall also maintain an Attendance Register for his employees. Labour Law and all the other relevant laws (Minimum Wages Act, etc.) be followed by the Contractor/Licensee.
- 8.14.2 The Licensee shall strictly follow the Labour laws and all statutory obligations as per PF, ESI, Bonus, Gratuity, and minimum wages Act as applicable and shall indemnify NIT Delhi against any loss or damage, which NIT Delhi may suffer as a consequence of non-compliance of these Laws by the Licensee. There will be no deployment of minor employees.
- 8.14.3 The minimum wages will be as per norms of GNCTD or Labour Dept., whichever benefits the workers.
- 8.14.4 The dealings of the Licensee and his workers with the Staff & the students shall be polite and courteous.
- 8.14.5 The licensee will deploy an adequate number of manpower to serve the visitors.
- 8.14.6 The contractor shall ensure the police verification of all the persons he deployed at the allotted premises.
- 8.14.7 The workers employed by the contractor shall be directly under the supervision, and control of the contractor. Such workers shall also not have any claim against NITD for employment -regular or contractual or outsourcing, pension, or any other stability claim or regularization of the services at NITD. The contractor will be responsible for removing all employees from the campus on completion or termination of the contract.
- 8.14.8 Providing medical facilities will be the sole responsibility of the Contractor/ Licensee.
- 8.15 The Licensee shall make good any damage caused to the said premises. The normal wear and tear, if any shall also be brought to the notice of the Institute in writing at the end of each month, failing which any damage noticed later shall have to be made good by the Licensee.

Further, the decision of the Institute on whether any damage is caused to the premises and what compensation is payable shall be binding on the Licensee.

- 8.16 If the period for which the premises have been licensed has expired and has not been formally extended and the premises are not required to be vacated, then the Licensee may continue on the same terms & conditions till the license is renewed on mutual agreement.
- 8.17 The Licensee shall make use of the said premises for his business purpose only and shall keep the adequate area around the said premises clean and in hygienic condition and he shall not cause any obstruction or encroachment whatsoever under any circumstances.
- 8.18 The Licensee shall ensure proper cleaning in and around the canteen. The Kitchen waste shall be disposed of through covered containers in the dustbin situated in the nearby area. The licensee may explore the possibility of converting waste to bio-fertilizer.
- 8.19 The Licensee shall obtain an MCD license as applicable for running the Canteen after awarding of work.
- 8.20 The agency should take all precautions and observe all safety measures against fire, etc., by providing fire extinguishers, sand buckets, etc., to avoid any untoward incident at the premises.
- 8.21 All the instructions issued by the NIT Delhi and/or authorized Official(s) shall be followed by the contractor.

9. Termination of Contract mutually or forcefully or dissolution:

- 9.1 In case, the Licensee fails to comply with the terms & conditions or commits a breach of any of the terms and conditions, the Institute will notify the Licensee about the said arrears or breach, as the case may be and in the event of the Licensee failing or omitting to remedy the breach or payment of the arrears within 15 days of the notice served in writing to the Licensee, the Institute can terminate the license and thereafter the NITD shall have the absolute right to enter upon the premises and take possession of the premises and can blacklist the firm.
- 9.2 The Licensee shall not sublet/permit the said premises or any part thereof to be used by any other person for any other purpose and, in default, shall be liable for license cancellation.
- 9.3 The Licensee shall on revocation or termination of this license, hand over the possession of the said premises to the Institute in as good condition in a peaceful/ intact manner as they were on the date of occupation of the License, except normal wear and tear.
- 9.4 The Licensee shall give at least 90 days' notice in writing of vacating the said premises, pay the arrears of the license fee, if any, before vacating the said premises, and in default, render himself liable to be used for the recovery of arrears and necessary legal expenses. Similarly, the Institute shall be entitled to give him 90 days' notice to vacate the said premises.
- 9.5 In the event of the death of the Licensee being any individual or the dissolution of the firm as the case may be, the Licensee being adjudged insolvent or any proceedings under the Insolvency Act being initiated against the Licensee or any proceedings for the winding up of the Company, if the Licensee is a company, the license shall stand automatically revoked. Provided that such determination shall not prejudice any right of action or remedy, which shall have accrued or shall accrue thereafter to the Institute.
- 9.6 On the expiry or earlier termination of this license deed, the premises shall be vacated peacefully by the Licensee, and he shall clear all dues before vacating the premises. It

shall be the responsibility of the Licensee to hand over the possession personally to the Institute in the same condition in which it was occupied then. However, if he fails to do so, the action stipulated in this license deed and any other action deemed appropriate by the NIT DELHI shall be taken.

- 9.7 **Institute's Rights:** NITD reserves the right to cancel the tender process without assigning any reason whatsoever at any stage.
- 9.8 NITD has the full right to terminate the contract agreement fully or partially without any assigning reasons any time before the completion of the contract period.
- 9.9 NITD shall have the right to stop the sale or even destroy those articles which are not considered of the requisite standard or are found unfit for human consumption. A Committee, including the Faculty, Staff and Student of the NITD, shall check the food items at any time. If on examination, it is found that food items/articles kept are exposed to dust, and flies or the services rendered by the Licensee are unsatisfactory then the license shall be revoked, and the Licensee shall be even prosecuted under the provision of Prevention of Food Adulteration Act and shall also be liable to pay a fine to the NITD as per tender clause and may also face prosecution under relevant Acts/ Laws of the land.
- 9.10 **Impose Penalties:** In the event of any complaint found true on the inquiry conducted by the NITD.

S.No.	Deficiency	Penalty			
		1st time	2nd time	3rd time	4th & onwards
1.	Complaints for Sub-letting	Termination of Contract with forfeit of Performance Security.			
2.	Complaints for Cleanliness	Rs. 500/-	Rs. 1000/-	Rs. 1500/-	Rs. 2000/-
3.	Complaints for Poor Food Quality	Rs. 1000/-	Rs. 2000/-	Rs. 4000/-	Termination of Contract & forfeit of Performance Security
4.	Complaint for Misbehavior of staff	Rs. 200/-	Rs. 400/-	Rs. 800/-	Rs. 1000/-
If a complaint of a particular staff member is found true in a repeated manner, the contractor will have to remove him.					
5.	Complaints of overcharge from the printed/displayed rate	Rs. 100/-	Rs. 200/-	Rs. 400/-	Rs. 500/-

6.	Late payment of rent/ electricity charges etc.	1<>2 months 2% of License fee	2<>5 months 5% of the total outstanding License Fee	6< months 10% of the total outstanding License Fee	10< months Termination of Contract & forfeit Performance Security
If it is found habitual practice, the committee may take appropriate action and cancel/ terminate the contract with the forfeit of the Security Deposit.					
7.	Complaints for selling of Tobacco Products	Fines will be imposed as per the provision of the COTPA Act 2003, which has been amended from time to time with punishment.			

Note: Complaints received within 15 days will be treated one (01), and a penalty will be imposed accordingly. If no improvement is found, the competent authority is free to take necessary action.

- 9.11 If any person employed by the Licensee in connection with the purpose of this license deed is found guilty of breach of Rules/ discipline/ terms of this deed, the Institute shall have the right to require the Licensee to terminate the services of such an employee who shall not afterwards be permitted by the Licensee to come to the premises/ campus without the previous written permission of the Institute.
- 9.12 If at any time it comes to the notice of the Institute that the area around the said premises is being used by unauthorized persons with the connivance of the Licensee or that the Licensee has put up any hoardings, show-case, etc. stacked any goods in such areas or is carrying on any activities which obstruct the normal movement of public, the Institute personnel or other Licensee or which cause a nuisance to other licensees, or that the Licensee is using the said premises for any purpose other than specified in the agreement, then, notwithstanding anything contained in the Agreement, the NIT Delhi shall be entitled forthwith to terminate the License without assigning any reason and without service of notice to the Licensee.
- 9.13 Any notice to be given to the Licensee under the terms of this license shall be considered to be duly served & the same shall have been affixed on the outer door or any other conspicuous part of the said premises.
- 9.14 Checking as and when required or desired by the NIT Delhi will be made by a Committee.
- 9.15 NIT Delhi is free to engage an external catering agency to provide snacks, lunch, dinner, and high tea for events such as meetings, seminars, conferences, workshops, etc.
- 9.16 The Institute has the full right to delete/modify/amend any part of the tender document partially and fully as required from time to time.

10. Recovery of Outstanding: In the event of the license being revoked or terminated, the Licensee shall pay a proportionate part of the license fee at the rate in force, including the proportionate charge for water consumption, electricity, etc. shall be recovered from the property or security deposit of the licensee.

- 10.1 In case the Licensee fails to deposit the license fee, water charges, electricity bill, etc. within the specified period, otherwise, interest @ 18% per annum shall be charged for the same from the Licensee on the due amount. However, it shall be the responsibility of the Licensee to get all dues clearance from the appropriate authority before handing over the vacant charge of the premises; otherwise, the same will be recovered by the NITD.
- 10.2 That the NITD shall have the lien on all the belongings of the property of the Licensee for

the time being in or upon the premises of the NITD and if the Licensee does not pay the arrears of the license fee, water, electricity charges or other dues payable to the NITD, even after the termination of the license, the Institute will have the right to realize the amount due to the NITD from Performance Security Deposit and if the due amount is still more than by putting the belongings of Licensee in the public auction after notifying the said auction to the Licensee.

- 10.3 Where any belongings of the Licensee are sold, the sale proceeds thereof shall, after deduction of the expenses incurred by the Institute in disposing of the belongings and after deducting the amount if any due to the Institute on account of arrears of license fee including incidentals or damages or cost or any other charges be paid to him or a person or persons as may appear to the Institute to be entitled to the same.
- 10.4 In the event of non-payment of dues after the expiry/termination of the Contract, the Institute shall have the right to forfeit and encash the Security Deposit.
11. **Renovation/ Alteration of allotted space:** The Institute shall initially equip the Canteen with electricity and water connections. The Licensee shall carry out any permanent addition or any alteration to the said premises and any construction thereon and electrical or sanitary installations in the said premises with the prior permission of the Institute in writing. If any temporary additions or alterations are required by the Licensee, a request to this effect may be made in writing to the Institute who may consider the same on such terms and conditions as may be deemed appropriate.
12. The Licensee shall repair/make any damage caused to the premises except normal wear and tear. The decision of the Institute on whether any damage is caused to the premises and what compensation would make good such damage shall be final and binding on the parties thereto.
13. **Price of Selling Items:**
 - 13.1 The prices to be charged by the Licensee shall not exceed those approved by the Institute as per BOQ of the Tender Document for the trade item of which he has been granted in the license, and these shall be displayed by him prominently in the premises on a signboard to be provided by him. New items, if introduced later on, the demand of staff/ students (i.e., also on approval of NITD) may be used only after getting their rates approved from the Institute. The fixed-rate shall be changed with mutual consent and approval of the Institute.
 - 13.2 The menu shall be strict, and no change shall be allowed except for any decision by the Institute in this regard. The licensee shall display such a list along with rates very prominently at a suitable visible place in the canteen at his own cost. The Approved Rate will be valid for one year and will be revised nominally, if required, by a Committee only after one year of the contract on the request of the licensee.
14. **Restrictions:**
 - 14.1 The Licensee shall not allow any other persons(s) to use the premises with or without consideration. He shall not use the premises or any other space in the Campus for the residence of himself & his employees or for a purpose other than that provided in this Tender/ Agreement. He shall not make or permit any structural additions and alterations to the premises without the prior written approval of the Institute.
 - 14.2 The Licensee shall not introduce any partner nor shall transfer possession of the premises or part thereof or otherwise carry on the business in the premises with any other person or assign, transfer, charge or other alienate

his interest in the premises shall not change the business for which the said premises are being licensed to him.

- 14.3 The Licensee shall not be permitted to exhibit in the said premises any printed or written notice, advertisement, posters, etc. of any kind and any company whatsoever.
- 14.4 The Licensee shall not do anything in or outside the premises which may be a nuisance or a cause of annoyance to the neighbours.
- 14.5 Storing/ Sale/ Supply/ sale and consumption of drugs, /Alcoholic drinks/ cigarettes/ Tobacco/ Pan/ Pan Masala/tobacco products will be strictly prohibited. The contractor will abide by all other laws and Acts of the Govt. of Delhi and Govt. of India and the National Institute of Technology Delhi in this regard as and when amended and/ or notified later.
- 14.6 No accommodation will be provided on the campus and inside the canteen /mess for the workers or any associate and the agency shall make its arrangements.
- 14.7 The worker suffering from the contagious disease will not be allowed in the Canteen/ Shop/ Institute premises.

15. **Dispute & Arbitration:**

- 15.1 If a dispute or difference of any kind arises between NITD and the service provider in connection with or relating to the contract, the party shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve the disputes, the same shall be referred to the Competent Authority of the Institute or his authorized representative, the decision of whom will be final. In case the contractor is not satisfied with the decision, the matter may be referred to the sole arbitrator to be appointed by the parties signing the contract or their respective authorized representatives. The decision of the Arbitrator will be final and binding on both parties.
- 15.2 Any dispute arising out of this contract shall be construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Delhi Courts of Law.

16. **Opening of Bids:** Financial bids shall be opened only for those agencies who qualify the technical eligibility criteria as per the technical bid and also meet the quality standards as per the inspection report. Finally, the tenders shall be decided based on the Lowest rate quoted in the financial bid (BoQ).

17. **Period of Contract:** The contract will be awarded for a period of 01 years on a contract basis/ outsourcing basis and may be extended for further periods of 05 year (Year on year basis) on mutual consent of the Institute based on the review of the performance of the services/satisfactory performance and quality of service by the licensee/contractor.

18. The bidder may visit the Institute at any time during working hours and make themselves conversant about the space available for running the canteen and mess. It will be presumed that the bidder has made him aware of this when the bidder submits its bid.

Note: Licensee/Contractor/Awardee means Contract awarded to a person or a firm.

SECTION V: ANNEXURES AND FORMS

Annexure I

Sample Menu-A

Item	Representative example.
Breakfast	
One Indian Breakfast item	Aloo Paratha/ Poha/ Uttappam/ Methi Parantha/ Medu Vada/ Masala Dosa/ Idli/ Puri-Aloo, Pav Baijee
Sides	Pickle + Curd/ Chutney + Sambar/ tomato, onion and lemon pieces with sev/ Eggs (2 Pc)
Breads with butter and preserves	White bread/ brown bread/ fruit bread/ bun
	(Butter + Mixed fruit jam)/ (Butter + Orange Marmalade)
Fruit (Standard bowl)	Banana/ Papaya slices/ mixed fruit pieces/ fresh seasonal fruits (whole or cut)
Fresh Sprouts and Cereal	Moong, channa and mixed green sprouts, Peanuts, Cornflakes, Oats and chocoflakes
Hot Beverage (200 ml)	Hot Milk + coffee powder/ chocolate health drink powders (Bournvita/Boost/Branded Chocolate power) or Tea
Lunch	
Salad	Onion salad compulsory with 3 additional types of salad from the following: 3 bean salad, tomato salad, black-eyed bean salad, Cucumber salad, Chickpeas salad, Sprout salad, Carrot salad, Beetroot salad, Radish salad,
Roti	Roti/Bhatura/Puri
Dal	Dal Fry/ Dal Makhani/ Dal Dhaba/ Dal Tadka/ Rajma/ Dal Miloni/ Kadhi Pakoda/ Gatta Kadhi/ Moong dal/ Methi Dal
Rice	Jeera rice/ Plain rice/ Pulao/ Biryani
One Indian Vegetable Dishes	Aloo Baigan/ Kofta Curry/ Bhindi Jaipuri/ Turiya/ Baigan Bharta/ Veg Kofta/ Sev Tamatar/ Gilki/ Pumpkin/ Aloo Onion/ Pindi Chole/ Jeera Aloo/ Aloo Beans/ Tawa mixed vegetable/Paneer Biryani/ seasonal vegetable
Curd preparation (150 gms)	Plain curd/ Mishti Dahi/ Vegetable Raita/ Boondi Raita/ Chaas/ Lassi
Pickle & Sides	Mixed vegetable pickle/ Mango pickle/ Lemon pickle + Fried mirchi + Lemon slices
Evening Snacks	
	Either one of following: Tea, Fruits or items (pasta, Maggi, samosa, sandwich) of fixed quantity as decided by mess council
Dinner	

Salad	Onion salad compulsory with 3 additional types of salad from the following: 3 bean salad, tomato salad, black-eyed bean salad, Cucumber salad, Chickpeas salad, Sprout salad, Carrot salad, Beetroot salad, Radish salad,
Roti	Roti/Bhatura/Puri
Rice	Jeera rice/ Plain rice/ Pulao/ Biryani
Dal	Dal Fry/ Dal Makhani/ Dal Dhaba/ Dal Tadka/ Rajma/ Dal Miloni/ Moong dal/ Methi Dal/ Arhar dal/ Chana Dal/
One Indian Vegetable Dish	Aloo Baigan/ Kofta Curry/ Bhindi Jaipuri/ Turiya/ Baigan Bharta/ Veg Kofta/ Sev Tamatar/ Gilki/ Pumpkin/Aloo Onion/ Pindi Chole/ Jeera Aloo/ Aloo Beans/ Tawa mixed vegetable/ seasonal vegetable/ Paneer preparation/Egg curry Note: Paneer will be served twice a week
Pickle & Sides	Mixed vegetable pickle/ Mango pickle/ Lemon pickle + Fried mirchi+ Lemon slices
Dessert and Milk (Fixed dessert portion size approximately 120-150 ml)	Gulab Jamun/ Moong Dal Halwa/ Gajar Halwa/ Kheer/Custard/ Ice cream Note: Deserts will be four days in a Week and Milk will be for rest three days in a Week

Sample Menu-B

Item	Representative example.
Breakfast	
One Indian Breakfast item	Aloo Paratha/ Poha/ Uttappam/ Methi Parantha/ Medu Vada/ Masala Dosa/ Idli/ Puri-Aloo, Pav Bajjee
Sides	mixed green sprouts/Pickle + Curd/ Chutney + Sambar/ tomato, onion and lemon pieces with sev/ Egg (2 nos.)
Breads with butter and preserves	White bread/ brown bread/ fruit bread/ bun
	(Butter + Mixed fruit jam)/ (Butter + Orange Marmalade)
Hot Beverage (200 ml)	Hot Milk + coffee powder/ chocolate health drink powders (Bournvita/Boost/Branded Chocolate power) or Tea
Lunch	
Salad	Onion salad compulsory with 1 additional types of salad from the following: 3 bean salad, tomato salad, black-eyed bean salad, Cucumber salad, Chickpeas salad, Sprout salad, Carrot salad, Beetroot salad, Radish salad,
Roti	Roti/Bhatura/Puri
Dal	Dal Fry/ Dal Makhani/ Dal Dhaba/ Dal Tadka/ Rajma/ Dal Miloni/ Kadhi Pakoda/ Gatta Kadhi/ Moong dal/ Methi Dal
Rice	Jeera rice/ Plain rice/ Pulao/ Biryani
One Indian Vegetable Dishes	Aloo Baigan/ Kofta Curry/ Bhindi Jaipuri/ Turiya/ Baigan Bharta/ Veg Kofta/ Sev Tamatar/ Gilki/ Pumpkin/ Aloo Onion/ Pindi Chole/ Jeera Aloo/ Aloo Beans/ Tawa mixed vegetable/Paneer Biryani/ seasonal vegetable
Pickle & Sides	Mixed vegetable pickle/ Mango pickle/ Lemon pickle + Fried mirchi + Lemon slices/Curd
Evening Snacks	
	Either one of following: Tea, Fruits or items (pasta, Maggi, samosa, sandwich) of fixed quantity as decided by mess council
Dinner	
Salad	Onion salad compulsory with 1 additional types of salad from the following: 3 bean salad, tomato salad, black-eyed bean salad, Cucumber salad, Chickpeas salad, Sprout salad, Carrot salad, Beetroot salad, Radish salad,
Roti	Roti/Bhatura/Puri

Rice	Jeera rice/ Plain rice/ Pulao/ Biryani
Dal	Dal Fry/ Dal Makhani/ Dal Dhaba/ Dal Tadka/ Rajma/ Dal Miloni/ Moong dal/ Methi Dal/ Arhar dal/ Chana Dal/
One Indian Vegetable Dish	Aloo Baigan/ Kofta Curry/ Bhindi Jaipuri/ Turiya/ Baigan Bharta/ Veg Kofta/ Sev Tamatar/ Gilki/ Pumpkin/Aloo Onion/ Pindi Chole/ Jeera Aloo/ Aloo Beans/ Tawa mixed vegetable/ seasonal vegetable/ Paneer preparation/Egg curry Note: Paneer will be served once a week
Pickle & Sides	Mixed vegetable pickle/ Mango pickle/ Lemon pickle + Fried mirchi+ Lemon slices
Dessert and Milk (Fixed dessert portion size approximately 120-150 ml)	Gulab Jamun/ Moong Dal Halwa/ Gajar Halwa/ Kheer/Custard/ Ice cream Note: Deserts will be three days in a Week.

REPRESENTATIVE MESS MENU

The final weekly menu for a period of at least one month will be decided from time to time and shall be informed to the service provider at least one week in advance. It is to be noted that on some days the menu pattern may be different from the sample menu indicated above or special menu on account of festivals or occasions communicated by the institute. All items (when served) will be unlimited quantity except fruit serving, dessert, milk, curd preparations, evening snack, the quantity for which has been indicated in the table above.

#Note:

- All items will be cooked in the mess kitchen. No cooked item, except some snacks identified beforehand, will be brought from outside.
- On special occasions (12 in number per calendar year) in view of holidays/festivals in consultation with mess council, the special menu will be identified by the Mess Council.

Brands of specific consumables

Item	Representative Brands *
Salt (+F Only) #	Tata, Annapurna Salt or equivalent, Aashirvaad Salt
Grind Spices (Including Chili powder, Turmeric powder, Coriander powder, Cumin Powder, White pepper powder, Asafetida)	MDH, Everest, Patanjali, Catch
Whole Spices (Bay Leaf, Aniseed, Cardamom, Carom Seed, Cinnamon, Clove, Coriander seeds, Fenugreek, Brown Mustard seed, Sesame, Fennel Seed, Star Anise, Black pepper, Kasoori Methi)	Brand approved by FSSAI
Other Spices (garam masala, gravy masala, , pav-bhaji, sambhar masala, Dabeli masala, chat masala)	MDH/Everest/TATA Sampann/Badshah
Ketchup	Maggi, Kissan, Heinz, Tops, Del Monte
Cooking Oil (Refined Sunflower oil) (+F Only)	Refined Sunflower Oil (Sundrop, Godrej, Saffola, Fortune, Dhara) Use of Hydrogenated (Vanaspati) oil is strictly prohibited.
Pickle	Mother's recipe, Tops, Nilon's
Wheat Atta (+F Only)	Ashirwad, Pillsbury, Annapurna, Lakshmibhog, Shaktibhog
Papad	Lijjat, Haldirams
Butter	Amul, Britannia, Mother dairy
Bread	Modern, Kwaliti, Britannia, Amul, Bonn
Jam	Kissan, Maggi, Tops, Mapro, Druk
Ghee	Amul, Mother dairy, Patanjali, Everyday, Britannia, Govardhan
Shrikhand	Amul, Vipul Dudhiya (local brand)
Milk (+F and Single toned Only)	Mother Dairy, Amul, Saras

Paneer	Amul, Saras, Mother Dairy
Tea	Brook Bond, Lipton, Wagh-Bakri, Red Label, Taaza, Taj Mahal
Coffee	Nescafe, Sunrise, Bru
Rice (Basmati) (+F Only)	Sarveshwar (Ultra XL and select long grain only), Daawat Rozana, India gate, Royal Basmati 1121, Kohinoor fortune.
Dal	Sources proposed by vendor, approved by mess council
Ice-Cream	Amul, Mother Dairy, Havmor, Kwality walls, Creambell
Chocolate health drink	Bournvita, Boost
Choco powder	Amul, Cadbury, Funfoods, Hersheys
Chili / Soya sauce	Chings, Funfoods, weikfeild, Tops
Vinegar	Chings, Funfoods, Tops.
Baking powder	Funfoods, Weikfeild, Cadbury
Fruit Crush/pulp	Mapro, Mala's, Guruji
Pasta & Macroni	Chings/Barilla, Funfoods, Borges, Weikfeild, Bambino, Timb's
Noodles	Chings/Barilla, Del Monte, Borges, Weikfeild
Olive oil	Oleev Active, Figaro, Borges, Borilla
Coconut Powder	Maggi
Baking Soda	Weikfield, Crown
Corn flakes	Kellogg's, Bagrry,
Namkeen	Haldiram's, Balaji, Bikaner
Besan	Rajdhani, Tata, MTR, Fortune
Maida	Uttam, Kitchen King, MTR, Ashirvad, Pmark
Instant soup	Chings, Knorr
Instant snacks	Gits, Uttam, MTR
Instant Noodles	Maggi, Yipee
Flavored drinks	Rasna, Roohafza, Mapro
Chocos	Kellogg's, Bagrry
Curd	Amul, Mother dairy

Soya	Nutrela, Fortune. Ruchi Soya
Frozen Peas	Safal (offseason), Al kabeer
Cheese	Amul, Mother Dairy, Britannia
Kolum Rice	Royal, Donur, Jeevanjyoti, Basmati 921
Basmati Rice for special rice	Sarveshwar long grain, Everyday, Daawat Devaaya,
Custard Powder	Brown Polson, Weikfield, Pillsbury
Hand wash	Lifebuoy (non-diluted), Dettol equivalent
All non-branded items	As decided by the Mess Council
Cleaning Agents for Dishwashers	Dishwasher cleaning liquid by IFB or Johnson diversey or Ecolab cleaning or equivalent
Daliya	P Mark, Tata sampan.
Gulab Jamun	Nilon's, Gits, Aashirwad

(+F indicates fortified products approved by FSSAI)

Note: The Contractor may use brands (FSSAI/AGMARK approved) other than the mentioned only if considered as equivalent and permitted by the NIT Delhi in writing. Further, in special rare cases due to wholesale/ retail market factors outside the control of the Contractor, the Contractor may request to use alternate brands for one or two meals on emergency make-shift basis to the NIT Delhi. These brands may be used as approved on case-to-case basis for limited number of meals only.

TECHNICAL EVALUATION OF BID

Essential eligibility criteria: Please upload scanned copies of the following self-attested and stamped documents.

Make sure that each and every page of the documents is signed and stamped before scanning the same for uploading. Make sure that the uploaded documents are readable. Documents that are not readable will be summarily rejected, and the bid will be considered as unresponsive. (Strikeout if not applicable)

S. No.	Description	Details	Page No.
1.	Name of the Agency		
2.	PAN No.		
3.	GST Registration No.		
4.	FSSAI Registration No.		
5.	Proof of Annual turnover during the last three financial years (2022-23, 2023-24 & 24-25).		
6.	03 years experience with Satisfactory Certificates regarding the running of Mess in University/ College/ Reputed Organizations issued during the last 05 years.		
7.	Self-certification that the bidder has not been blacklisted anywhere by any agency.		
8.	Earnest Money Deposit		
9.	Income Tax Return (Last three financial Years 2022-23, 2023-24 & 2024-25)		
10.	Any other relevant documents. (If any)		

Declaration: - This is to certify that I/We, before signing this tender, have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

Signature of the authorized signatory of the agency
Official seal/Stamp

UNDERTAKING

(To be submitted with Technical Bid)

I/ We here by certify that all the information furnished is true to the best of my knowledge. I/ We have no objection to the Institute verifying any or all the information furnished in this document with the concerned authorities, if necessary. I/ We also understand that if any of the information is found false at any stage, I/ We amliable to be deregistered from the panel of approved contractors or banned from doing any business dealings with Government Departments or blacklisted or subject to monetary penalties as deemed fit by NIT Delhi.

I further specifically certify that our organization has not been Backlisted/Delisted by any Institutional Agency/Govt. Department/Public Sector Undertaking in the last seven years.

A sum of as per tender notice is hereby forwarded in as earnest money. If I/We fail to furnish the prescribed EMD/performance guarantee within prescribed period, I/We agree that NIT Delhi shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money/performance guarantee/security deposit absolutely. Further, If I/ We fail to commence work as specified, I/We agree that NIT Delhi shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said performance guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein.

Further, I/We agree that in case of forfeiture of Earnest Money or both Earnest Money and performance guarantee as aforesaid, I / We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information / derived therefrom to any person other than a person to whom I/We, am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

I also certify that I have read and understood all the scope of work, terms and conditions indicated in the tender document and hereby accept all of the same unconditionally.

Signature of the authorized signatory of the agency
Official seal/Stamp

UNDERTAKING

(To be given in Agency Letter Head duly signed by the authorized signatory)

I/we the undersigned, certify that I/ We have gone through the terms and conditions mentioned in the tender documents and undertake to comply with all of them.

1. That no Civil/ Criminal/ Income Tax/ Service Tax/ blacklisting case is pending against me/us/ firm.
2. The rates quoted by me/ us are valid and binding on me/ us for acceptance for the entire period of the contract.
3. I/we undersigned hereby bind myself/ourselves to the Director, NIT Delhi, to provide mess services in NIT Delhi during the period of contract.
4. The performance guarantee deposited by me shall remain in the custody of the Registrar, NIT Delhi till two months after the expiry of the contract.
5. I/we shall abide by the Minimum Wages Act, Contract Labour Act, PF, ESI, Bonus, Gratuity, etc. as applicable from time to time for the workers employed for running the mess.
6. In case of any lapse occurring on my part or on my staff while discharging the services the Institute authorities may cancel my/our contract and award the work to another agency and the costs difference may be recovered from me/us and can forfeited the security.
7. The food /eatable items will be genuine, fresh, hygienic, and good quality.
8. In the event of any breach/violation of the terms and conditions, the Competent Authority shall be at liberty to terminate my contract and can forfeit the security money deposited by me/us.
9. I/we will be wholly responsible for providing canteen and Hostel Mess Services at NIT Delhi, and will ensure the deployment of adequate staff to provide, quick clean, and efficient service and also be responsible to pay all taxes as applicable to the Tenderer. I shall also be responsible for the behavior/ act of employees engaged by me in running of Hostel Mess of the Institute.
10. I/we shall be responsible for health and injury caused to the worker while working in the mess.
11. I/we shall be responsible for any loss or damage to the Institute property by the employee engaged by me/us.
12. The Director, NIT Delhi, has the right to accept or reject any or all the tenders without assigning any reason. The decision of the Director, NIT Delhi, will be binding upon me.
13. I/we shall conspicuously display the Rate list per unit of all available cooked items on the two separate boards' first at the entrance of the mess and the second at the cash counter of the mess.
14. I/we shall vacate the canteen/ mess premises on completion of the contract period. In case of unauthorized retention of the mess premises beyond the contract period, a penalty of 50% over the above pre- existing rate will be levied on me/us during the period of unauthorized retention.
15. I/we shall also be responsible to pay all taxes as applicable to the government like Income Tax GST, Service Tax, etc.
16. I/we shall be responsible for any theft/ loss/ damage to Institute property/fixtures and I will rectify/ replace the same.
17. I / We abide by all the local Laws applicable to the Canteen business.
18. I/We indemnify NIT Delhi against any loss or damage which Institute may suffer as a consequence of non-compliance of these Laws by the Licensee.

Signature of the authorized signatory of the agency
Official seal/Stamp

FORM A

**EXPERIENCE OF COMPLETION OF WORKS OF SIMILAR NATURE &
COMPLEXITY**

List of major clients, including Govt. Organizations / Academic Institutions where the bidder has executed similar nature of works:

Sl. No.	Name of client with contact details	Nature of Works	Period	Contract value

Signature of the authorized signatory of the agency
Official seal/Stamp

Form B**PARTICULARS TO BE FILLED BY THE BIDDER**

1. Details of Earnest Money Deposit transferred:
 - a) Name of the Bank _____
 - b) Amount in (₹) _____
 - c) UTR No. _____
 - d) Date of remittance _____
2. Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry. [NOTE: Any changes after submission of Tender documents kindly update NIT Delhi]

a)	Full Name:	
b)	Complete Postal Address	
c)	Mobile No	
d)	Fax No	
e)	Telephone No	
f)	E-mail	
g)	Website Address	

3. Particulars for Refund of EMD To Successful/Unsuccessful Bidder

a)	Account No.	
b)	Name of Account Holder	
c)	Name of the Bank	
d)	NEFT/IFSC Code/ RTGS Code	
e)	Type of Account	
f)	Address	
g)	City Name	
h)	Telephone No	

Note: - Please attach original cancelled cheque along with Form.

Signature of the authorized signatory of the agency
Official seal/Stamp

SECTION VI: FORMAT OF FINANCIAL BID

Name of work: Providing Mess Services at NIT Delhi.

Sl No.	Particular	Per student per day charges inclusive of GST
1	Providing Breakfast, Lunch, Snacks and Dinner for Sample Menu A and as per scope, terms & conditions defined in NIQ	
2	Providing Breakfast, Lunch, Snacks and Dinner for Sample Menu B and as per scope, terms & conditions defined in NIQ	

All rates should be in compliance with the Sample menu (Annexure I) and the quality of ingredients (Annexure II).